



EARLY LEARNING POLICY COUNCIL ATTENDANCE

SITES REPRESENTED BY ELECTED PARENT REPRESENTATIVES:

Tacoma SD / Whittier Elem
Heritage HS / Seola Gardens
Multicultural Fam Hope Center / MCFHC
Auburn SD / Chinook NW Fam Church
Issaquah SD / Briarwood Elem
Federal Way SD / Brigadoon Elem
PSESD Home-Based / Downtown Bates
Auburn SD / Lea Hill Elem
Federal Way SD / Truman High
Shoreline SD / North City
Federal Way SD / Uptown

Kent Youth & Fam Svc / Panther Lake
PCHS / PP Sumner Avanza
PCHS / PP South Hill Puyallup
Renton SD / PP Meadowcrest ELC
YWCA Fam Village / YWCA Fam Village
Lake Washington SD / Emily Dickinson Elem
Renton SD / Meadowcrest ELC
Educare / Educare
Bates Tech College / Fife/Milton
Bates Tech College / Downton Campus
Bates Tech College / Puyallup

INTERPRETERS

Adriana Flores, PSESD Renton

Marlene Winetrout, PSESD Renton

SITES REPRESENTED BY PARENT GUESTS

Shoreline SD / Pratt ELC

SITE / STAFF GUESTS

Joanne Seng, Board Member

Melissa McPheeters, FPELC

PUGET SOUND ESD STAFF

Quincy Stone, PSESD
Cammy Ariola-Moku, PSESD
Talena Dixon, PSESD
Cheryl Polasek, PSESD
Kellie Morrill, Educare
Kathy Schirman, PSESD
Kay Lancaster, PSESD
Thuy Gladney, PSESD
Liz

Arthur Dennis, PSESD
Kevin Ninnis, PSESD
Pat Alfonso, PSESD
Bill Ingram, PSESD
Nikki Battles, PSESD
Gerri Foster-Coley, PSESD
Lori Pittman, PSESD
Nelly Mbajah, PSESD

10:00 Welcome

KC reviewed the agenda, introduced the 2017-18 PC Leadership Team and reminded parents that Parent Leadership Reimbursement Forms are due to the inbox in the back of the room by 11:00 a.m. to guarantee that a check will be ready at the end of the meeting.

10:10 Policy Council Business and Liason/Committee Reportbacks

Policy Council Meeting Minutes

Policy Council reviewed the September Meeting Minutes for accuracy.

TL motioned that the September Meeting Minutes were presented, reviewed, and that all questions were answered. DY seconded the motion. Motion passed.

Policy Council Treasurer's Report

Policy Council reviewed the Treasurer's Reports for July.

DY motioned that the July Treasurer's report has been presented, reviewed, and that all questions were answered. MJRS seconded the motion. Motion passed.

10:20 Program Reports

Personnel Actions

Policy Council discussed parent involvement in the hiring process and asked parents to review the October Personnel Actions.

SS motioned that the October Personnel Actions were presented, reviewed, and that all questions were answered. SH seconded the motion. Motion passed.

Fiscal Reports Summary

Policy Council reviewed the September Fiscal Summary. The Policy Council Leadership Team reviewed these full reports at their meeting on October 2, 2018. These reports are available on the Early Learning website following the meeting (go to www.earlylearningwa.org, click on **Governance**, then choose **Policy Council** from the drop-down menu, and choose **Policy Council 2017-18** for the handouts for the current program year).

CH motioned that the September Fiscal Summary, which reflects the August Budget, July Procurement Card Reports and April/May/June In-Kind Reports has been presented, reviewed, and that all questions were answered. DM seconded the motion. Motion passed.

10:30 Policy Review

Policy Council reviewed and approved proposed changes to the following policies: Reporting, Personnel Management, Safe Arrival & Departure and Transportation.

GS motioned to accept the policies as presented and that all questions were answered. DY seconded the motion. Motion passed.

10:45 Educare Research Proposals

The Educare Learning Network proposed two (2) research proposals:

Proposal 1: Minnesota Executive Functions Measure:

- Asses 72 children, (ages 2 to 5 years)
- Teachers assess children in two preschool classrooms
- Data collectors from University of Washington assess the rest.
- Share data (without children’s names) to pool a large set of data.
- Use data to learn about our children’s skills, and improve our teaching.

Proposal 2: We Grow Together

We Grow Together is a web-based professional development program grounded in research and best practice for interacting with infants and toddlers in non-parental care settings. Infant and toddler caregivers work one-on-one with their existing mentors and use the We Grow Together resources to support their growth in a range of areas including supporting children’s social-emotional development, cognitive development, and language development. Findings from this study will inform improvements to We Grow Together and related efforts to help caregivers support infant and toddler development.

DY motioned to approve the Minnesota Executive Function Measure research proposal as presented and that all questions have been answered. SH seconded the motion. Motion passed.

ER motioned to approve the We Grow Together research proposal as presented and that all questions have been answered. TL seconded the motion. Motion passed.

11:30 Lunch

12:00 Learning Labs

Policy Council divided into small groups to deep dive into the following topics:

- Self-Assessment/Community Assessment - Nelly Mbajah (Program Director) & Kay Lancaster (Associate Superintendent)
- Monitoring – Talena Dixon (Program Director)
- USDA – Cheryl Polasek (Program Manager)
- PIR & Attendance/Enrollment – Lori Pittman (Policy & Advocacy Advisor)

2:00 Adjourn

Respectfully submitted by SS, Policy Council Secretary

Upcoming Meetings:

Leadership Team, November 6, 2018
10:00 a.m. to 1:00 p.m.

Policy Council, November 20, 2018
10:00 am to 2:00 pm

ECEAP Co-Chair: _____

Head Start/Early Head Start Co-Chair: _____