

Tobacco- and Smoke-Free Environment Policy

Policy No. 420

Smoking (exhaled and side stream smoke from any device or substance including but not limited to: cigarettes, electronic cigarettes, marijuana, bidis) and use of tobacco products is prohibited at all times in any vehicle, indoor facility or portion thereof owned, leased, or contracted for the provision of regular or routine Early Head Start/Head Start/ECEAP services. Use of tobacco products is also prohibited in Early Head Start/Head Start/ECEAP designated outdoor play areas and/or parking lots. Any agency vehicles must be free of tobacco while transporting Early Head Start/Head Start/ECEAP children and family members.

For Early Head Start/Head Start/ECEAP programs sharing buildings with other occupants, staff will work to establish a tobacco and smoke-free zone around the Early Head Start/Head Start/ECEAP site. Centers in shared facilities will follow the smoke-free zone requirements of the agency/owner; however, the smoke-free zone must be at least 25 feet from any doorway, windows, outdoor play areas, and bus loading areas.

Staff, parents, volunteers, and all visitors shall refrain from smoking and using tobacco products when Early Head Start/Head Start/ECEAP activities, including field trips and neighborhood walks, are being conducted.

Approved by Policy Council: July 19, 2016

Approved by Board of Directors: August 13, 2016