

Personnel Management Policy

Policy No. 530

Sub-contractor personnel policies shall include, but are not limited to the following:

- Employment status: hiring, probation, resignation, promotion, demotion, suspension, termination, reduction-in-force
 - Specific to hiring and termination, sub-contractors will adhere to the following: PSESD Early Learning Policy Council, in accordance with confidentiality laws, will approve hiring and termination. In the event that Policy Council's recommendation is different from that of the sub-contractor, it is the Associate Superintendent for Early Learning's role to create a plan of action to determine the status between the Policy Council and the sub-contractor for the purpose of finding a resolution.
- Grievance
- Non-discrimination
- Staff evaluation
- Intentional Fraud: employees who intentionally commit fraud on family eligibility information may suffer program and/or legal consequences.

Puget Sound ESD Early Learning staff are governed by PSESD's policies and procedures.

Approved by Policy Council: July 19, 2016

Approved by Board of Directors: August 13, 2016

ECEAP Performance Standards: C-2, C-3, G-2, G-4

Head Start Act: 648

Head Start Performance Standards: 1304.52