

# Parent Fund Policy

Policy No. 625

Supporting families with costs associated with parent-led and approved family engagement activities at centers is important. The PSESD Early Learning Policy Council reviews and approves acceptable categories for the use of Parent Funds.

Parent Funds can be used for purchases in the following categories:

- Childcare for parents/parent figures participating in Early Learning activities
- Food provided at center parent or family activities
- Transportation/mileage reimbursement for parent(s) or caregivers
- Speakers/trainers
- Parent training and meeting supplies for parent activities
- Training (examples are literacy, health, safety, parenting)
- Admissions to (outside) activities that build community and enhance parent development.

Center parents will develop a budget using these categories as a guide and all categories must be shared with parents. It is not required to use every category however, it is required that all expenditures are within these categories.

All gatherings where “Parent Funds” are used must have a learning component, e.g., decreasing isolation, increasing group problem solving. No funds will be spent on family emergencies, classroom supplies/activities or alcohol/tobacco/drugs, or any other use prohibited by federal or state regulations.

Each PSESD Early Learning Center determines the amount of money allocated for parent funds from their overall center budget.

Under the guidance of Center Staff, the Parent Center Committee determines a budget for the fiscal year. The final budget plan shall be approved by the Parent Center Committee, consisting of currently enrolled families at the center and is recorded in the minutes of the meeting.

The budget and accounting documentation are to be kept with other Parent Center Committee documentation.

Approved by Policy Council: October 13, 2015

Approved by Board of Directors: November 18, 2015

ECEAP Performance Standards: F-5, F-6, G-1

Head Start Act: n/a

Head Start Performance Standards: 1304.40, 1304.50