

# Criminal Record Check Policy

Policy No. 510



Staff: Prior to employing an individual or accepting an intern, all PSESD Early Learning funded programs must obtain a criminal record check with fingerprinting and must consider the relevancy of each arrest, conviction, and pending criminal charge when determining how to act on an employment application.

Volunteers: Programs must obtain a criminal record check for volunteers who work with children on a regular basis (one day per month or more) and must consider the relevancy of each arrest, conviction, and pending criminal charge when determining volunteer status.

In the event that a school district or agency policy is more stringent, it would supersede this Criminal Record Check policy.

Approved by Policy Council: July 22, 2014

Approved by Board of Directors: September 10, 2014

ECEAP Performance Standards: C-2, C-21

Head Start Act: 648A

Head Start Performance Standards: 1301.31, 1304.3

State Law: [RCW 43.43.830 Background checks — Access to children or vulnerable persons](#)