

Budget Revision and Grant Application Policy

Policy No. 605



The annual budgets for PSESD Head Start and ECEAP must be approved by the Policy Council and the governing board. Any Head Start or ECEAP grant applications must be approved by Policy Council and the governing board. In the event that substantial budget revisions are necessary, or additional grant application opportunities are available, provision must be made to gain timely approval by the Policy Council and/or the Leadership Team and the governing board.

It is the responsibility of the designated Director to bring any substantial budget or funding revisions (25% of the total grant or contract or per funding regulations) to the Policy Council and the governing board as soon as any budget variances are known, and before any substantial new expenditure is made.

Approved by Policy Council: July 17, 2018

Approved by Board of Directors: September 19, 2018