Site Readiness and Safety Checklist – Classroom Follow-Up Form

Center/Site: _____ Physical Classroom Name/Number: _____

Instructions

- Document all follow-up that has been completed on "Not Yet" items from the Site Readiness and Safety Checklist – Classroom form. Include the Item #, a brief description of what needed to be completed, and the action taken to resolve the issue.
- If you are having difficulty resolving an issue, please document here and contact your Health/Nutrition/Safety Coach or Team Manager.
- Upload this form at Classes.EarlyLearningWA.org (same location as Site Readiness and Safety forms).
- Completed follow-up will be verified as needed by PSESD staff.

Item #	Item Description	Action Completed (Describe)	Follow-Up Completed		
			Yes	No	If "YES", Date Verified by ESD

Follow-Up Form Completed by:

Printed Name: _____ Signature: _____

Date Completed: _____