

# Temporary Exclusions Procedure

## Purpose

This document tells site staff what actions to take if a child has an accident or becomes ill while in the learning environment.

## Procedure

When team members observe symptoms that might indicate injury or illness, they must report them to the family on the same day that they occur. Documentation of the illness or injury will be kept in the family file.

<p><b>Conditions that indicate a child may need to be temporarily excluded</b></p>	<ul style="list-style-type: none"> <li>• Too ill to participate and poses a health risk to other children</li> <li>• Temperature of 100 degrees or above along with a change in behavior or other signs of illness (sore throat, rash, vomiting, diarrhea, earache, etc.)</li> <li>• Recurrent vomiting (two or more in 24 hours)</li> <li>• Three or more diarrhea in 24-hour period, one bloody bowel movement in 24-hour period</li> <li>• Undiagnosed body rash with a fever or change in behavior</li> <li>• Lethargy, irritability, persistent crying, difficulty breathing or other signs of possible illness</li> <li>• Thick mucus or pus draining from a pink or red eye</li> <li>• Head lice until treatment has started</li> <li>• Open or oozing sores, unless properly covered</li> <li>• Less than 24 hours has passed since starting antibiotics</li> <li>• Reportable disease without approval to return from the local Health Authorities</li> </ul>
<p><b>If a child becomes sick at the center</b></p>	<ul style="list-style-type: none"> <li>• Give first aid, if needed</li> <li>• Have the child rest in a quiet area away from other children, where staff can observe closely</li> <li>• If necessary, take temperature. Recheck the temperature at least every hour (see <a href="#">Temperature-Taking Under Armpit Procedure</a>)</li> <li>• Complete the <a href="#">Injury Report Form</a> (give copy to parent)</li> <li>• Complete the <a href="#">Injury and Illness Log</a></li> </ul>
<p><b>If symptoms indicate the child may need to be temporarily out of the center due to mild illness</b></p>	<ul style="list-style-type: none"> <li>• Call parent to pick up the child</li> <li>• If unable to reach parent, call the alternate emergency persons listed on the emergency form</li> <li>• If no one can be reached, keep child comfortable, observe them closely until the parent comes to pick up the child</li> </ul>

## Resources

ABC's of Safe and Healthy Care (CDC, 2001 and the National Health and Safety Performance Standards APHA, AAP, 1992)

WAC 170-295-3030 When is a Child or Staff Member Too Ill to be at Childcare.