

Monthly First Aid Kit Inspection Checklist

Purpose

This is a checklist for inventorying the first aid kit each month.

Initial and date under the month and check off for each item. Any items missing should be replaced immediately, then initial and date for that specific item when replaced. The first aid kit should ONLY contain these items. Any additional supplies recommended or restricted by the school district/agency where your center is located will be the responsibility of the school district/agency. See *First Aid Kit Supplies List* for additional information.

Staff Initial/Date	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Current First Aid Manual (1)											
Gauze Squares (40)											
Scissors (1)											
Band-Aids of various sizes (1box)											
Rolled Gauze (1)											
Triangular Bandage with Safety Pins (1)											
Non-latex Gloves (4 pairs)											
Adhesive Tape (1)											
*Disposable Tweezers (2)											
Resusci Face Shield (1)											
Compress Bandages (6)											
Flashlight with extra Batteries (1)											
Goggles (1)											
Self-Activating Cold Pack (1)											
Paper Cups (4)											
Plastic Bag (1)											
Digital Thermometer with Probe Covers											
Sealed Bottle of Water (1)											
Liquid Soap (1)											
<i>First Aid Kit Supplies List</i>											
Paper copies of: <ul style="list-style-type: none"> • <i>Child Health Plan</i> • <i>Emergency Contact Phone Numbers</i> • <i>Emergency Treatment and Parent/Guardian Consent</i> • <i>Health Care Provider Order for Medications at School</i> • <i>Medication Administration Record</i> 											
Syrup of Ipecac (required for Licensed Child Care only)											

First aid kit must be carried outside to playground even if the playground is right outside the classroom and must also be carried on all field trips.

Related Documents – see list above