

Health Transition Planning Procedure

Purpose

The Health-Nutrition/School Readiness Transition Information form is used to summarize the health of a child transitioning to a new program, classroom, or Kindergarten.

Procedure

The Teacher or Family Advocate/Family Support/Family Educator/Home Visitor completes the form and shares the information with the family.

Immunization Status

- Determine if the child's immunizations are complete
- If the child needs additional immunizations, identify which ones by checking the box

Physical Exam

- Record the date of the last exam
- Enter the date when the child is due for their next yearly exam, discuss the importance of yearly exams
- Identify any follow-up that is needed and document the plan in Family File
- Record the date and value of last HCT/HGB test
- Record the date and value of last lead test

Dental Exam

- Record the date of the last exam
- Enter the date of the next six month exam, discuss the importance of preventative care which require a six month recall visit
- Identify any follow-up that is needed and document the plan in Family File

Resource & Referral

- Verify that the family has a "Medical Home"
- If not, make an appropriate referral
- Design a plan to support the family in securing coverage and a primary care physician
- Verify that the family has a dentist
- If not, provide referral
- Design a plan to support the family in establishing a relationship with a dentist
- Discuss if a parent needs an interpreter for assisting with appointment scheduling and/or visits

Prepare information to provide to families

- Certificate of Immunization Status: Give the original to the parent; keep a copy for the file
- Growth Grid: Review the grid. Answer any questions; give the original to the family, keep a copy for the file
- Child Health Plan: If the child has a Child Health Plan, give a copy to the parent and encourage them to include it with the registration materials if enrolling for Kindergarten
- Return all medications. Document return on the medication Record Form.

The parent receives the form and a copy is kept in the Family File.

When

The form is completed prior to the transition.