

Staffing Record — Preschool

Purpose

This document is designed to help site teams keep record of attendance and plans during a Staffing.

Child's name:						
Attendance: <input type="checkbox"/> Teacher <input type="checkbox"/> Assistant Teacher <input type="checkbox"/> Center Director <input type="checkbox"/> ESD <input type="checkbox"/> FSS <input type="checkbox"/> Mental Health Professional <input type="checkbox"/> Other						
Date	Child/Family Strengths	Child/Family Needs	Plan for Follow-Up	Person Responsible	By When	✓ If Done