

Center Director Active Supervision Summary

Subcontractor:

Center Director:

Center Director Active Supervision Summary is an assurance that Center Directors have completed the following active supervision and safety activities for each of the physical sites they are responsible for:

Site-Level Procedures

- Each site has site-level procedures in place to ensure the safety of children who are transported by bus and for children who are self-transported
- Each site has procedures in place to ensure visual means of tracking children in process of transitions
- Each site has procedures in place to ensure safe arrival and departure

Classroom-Level Safety Assurances

- Active Supervision Poster has been posted in each classroom
- I have reviewed the Active Supervision Plan for each of my classrooms due October 31
- I have ensured each classroom has posted their Active Supervision Plan upon my approval

Staff Training

- I verified all staff at my site(s) have completed the mandatory online training on Active Supervision
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I certify that this information is correct and that the appropriate documentation is available for review at any time by PSESD, Department of Early Learning (DEL), and the Office of Head Start (OHS).

Center Director Signature

Date

Submit this form via Litmos by October 31st.