

Bus Monitor Training Certification Form

Requirements

Before working with children, Bus Monitors must complete a fingerprint-based state and federal criminal record check and have a current First Aid/CPR card.

Training

Bus monitors must be trained on the topics below using your agency's individualized policies and procedures.

- Safety procedures for children boarding and exiting the vehicle
- The appropriate installation and use of Child Safety Restraint Systems (CSRS)
- Safety procedures for the emergency evacuation of a vehicle
- Agency procedures for child pick-up and release
- How to assist the Bus Driver with a pre- and post-trip vehicle check
- Required paperwork and reporting
- Emergency response procedures
- Operation and maintenance of special equipment on the bus

I have received training on the topics listed above and understand my role as Bus Monitor.

Bus Monitor: _____
Print Sign

I have ensured the above requirements have been met and training has been completed.

Center Leader: _____
Print Sign

Submit this completed form to Kristyl Riddle (kriddle@psed.org).