



TRANSPORTATION PROGRAM
EXISTING STUDENT STATUS CHANGE FORM

Student Name: _____ Parent Name: _____

Home Address: _____ City: _____ Zip: _____

Site: _____ Schedule: _____

Date Effective: _____ New Time: AM _____ MID _____ PM _____

AM Home ___ Daycare ___ MID Home ___ Daycare ___ PM Home ___ Daycare ___
To be completed by Transportation

Current Driver: _____ Route #: _____

Change Requested Is: [] Add to Route [] Change Stop [] Drop

Change Requested Is: [] Temporary (Until what date _____) [] Permanent

Address of Existing Stop: _____ City: _____ Zip: _____

Address of New Stop: _____ City: _____ Zip: _____

Comments: _____

Email to: TranspoRequest@psesd.org

Call Transportation at (253) 778-7960 (Pierce County) or (425) 917-7960 (King County); or toll free at 1 (800) 664-4549 ext. 7960 to confirm that change form has been received.

Information changes can take up to 10 business days to implement. You will be notified by Transportation when the change is scheduled to occur. Site staff is responsible for notifying parents when changes have been confirmed. Drivers will distribute "New Bus Time Forms" to all parents impacted by the change prior to the first day of the change. Centers will be informed of those parents not notified and Centers will follow-up with those families.

TRANSPORTATION OFFICE USE ONLY

AM Bus Stop Location: _____

PM Bus Stop Location: _____

Start Date: _____ AM RTE# _____ Pick-up Time: _____
PM RTE# _____ Drop-Off Time: _____

Student Routed: __Yes __No FSS Notified: __Yes __No Driver Notified: __Yes __No