



EARLY LEARNING POLICY COUNCIL ATTENDANCE

December 19, 2017

SITES REPRESENTED BY ELECTED PARENT REPRESENTATIVES:

Tacoma SD
Heritage HS / Seola Gardens
Clover Park SD / Early Learning Program
Bates Technical College / Downtown
Highline SD / Mt. Rainier High
Multicultural Family Hope Center / MCFHC
Auburn SD / Chinook @ NW Family Church
Issaquah SD / Briarwood Elementary
Enumclaw SD / JJ Smith
Federal Way SD / Uptown
PSESD Home-Based / Downtown Bates
Bates Technical College / Eastside
Federal Way SD / Truman High

YWCA Family Village / YWCA Family Village
Federal Way SD / Mirror Lake
PCCC / Sumner Avanza
Federal Way SD / Sherwood Forest Elementary
Peninsula SD / Evergreen Elementary
Renton SD / Meadowcrest ELC
Angle Lake Child Care Center / ALCCC
Federal Way SD / Brigadoon Elem
Educare / Educare
Tacoma SD / Bryant Elementary
Tacoma SD / Whittier Elementary
Bates Technical College / Fife/Milton
Tukwila SD / Thorndyke Elementary

INTERPRETERS

Tania Castillo, PSESD Renton

Blanca Rivas Lefort, PSESD Renton

SITES REPRESENTED BY PARENT GUESTS

Parent, Tukwila SD

SITE / STAFF GUESTS

Melissa McPheeters, Bates Downtown
Pia Holzuuelle, MCFHC
Natalia Juarez, NA
Elesha Julien, Downtown Bates

Kathy Schirman, FCC
Joanne Sens, ESD Board

PUGET SOUND ESD STAFF

Lori Pittman, PSESD
Quincy Stone, ESD Renton
Gerri Foster-Coley, PSESD

Kay Lancaster, Associate Superintendent
Natalie, Jones Operations
Kieyanna Jenkins, TA Coordinator

10:00 Welcome

KC reviewed the agenda, introduced the 2017-18 PC Leadership Team and reminded parents that Parent Leadership Reimbursement Forms are due to the inbox in the back of the room by 11:00 a.m. to guarantee that a check will be ready at the end of the meeting.

10:10 Shared Governance Review and Advocacy Day (February 8th)

Lori Pittman, Policy, Advocacy, and Governance Advisor, presented overview of Policy Council Shared Governance including an overview of performance standards and regulations and the process of voting rules. LP also shared background information on advocacy day and what to expect, travel arrangements, etc.

10:35 Policy Council Business and Liason/Committee Reportbacks

Policy Council Meeting Minutes

Policy Council reviewed the November meeting minutes for accuracy. Attendance portion of the minutes did not reflect all sites represented by parent representatives. Attendance will be revised and brought back to PC for review and approval.

DY motioned that the body of the November meeting minutes were presented, reviewed, and that all questions were answered. TL seconded the motion. Motion passed.

Policy Council Treasurer's Report

Policy Council reviewed the Treasurer's Reports for October.

DY motioned that the October Treasurer's report has been presented, reviewed, and that all questions were answered. TL seconded the motion. Motion passed

Liason and Committee Reportbacks

TR (Vice Co-Chair) attended December PSESD Board meeting. Reported that the Board reviewed business from the past year and closed out the 2016-17 year.

KC (Co-Chair) attended the December Center Director's meeting. Reported that the meeting was repurposed as a staff training with emphasis on communication between site staff and PSESD staff, and tips on parent engagement.

10:50 Program Reports

Personnel Actions

Policy Council reviewed parent involvement in the hiring process and asked parents to review the November and December Personnel Actions.

DY motioned that the November and December Personnel Actions were presented, reviewed, and that all questions were answered. TL seconded the motion. Motion passed.

Fiscal Reports Summary

Policy Council reviewed the November Fiscal Summary. The Policy Council Leadership Team reviewed these full reports at their meeting on December 5, 2017. These reports are available on the Early Learning website following the meeting (go to www.earlylearningwa.org, click on **Governance**, then choose **Policy Council** from the drop-down menu, and choose **Policy Council 2017-18** for the handouts for the current program year).

MR motioned that the November Fiscal Summary, which reflects the October Budget, Procurement Card report, and In-Kind report has been presented, reviewed, and that all questions were answered. AT seconded the motion. Motion passed.

11:05 Research Proposal

Kellie Morrill, Educare Director, presented a research proposal from the University of Washington requesting approval to implement and evaluate SEACAP (Social Emotional Academic Competence for Children and Parents) in collaboration with PSESD's Educare Early Learning Center.

ER motioned to approve the UW Research Proposal and that all questions were answered. SM seconded the motion. Motion passed.

11:35 Lunch

12:05 Learning Labs

Group #1: Program Models – Explanation and review of PSESD Early Learning Program Models: Early Head Start, Preschool ECEAP, Head Start – Part Day/Full Day/Center Based Child Care/Family Child Care

Group #2: Intro to Fiscal – Overview of grants and budgets

Group #3 – Peer Programs – Explanation of Parent Professional Learning opportunities and Peer Programs offerings (Literacy, Health, Math, and Money). Past Peer Programs parent did a mini-presentation and shared about her experience.

Group #4: WSA Parent Ambassadors – Explanation of Washington State Association of Head Start and ECEAP, discussion of application process to become a WSA representative and what it entails.

Group #5: ERSEA (Eligibility, Recruitment, Selection, Enrollment, Attendance) – Explanation of ERSEA program details and recruitment process.

1:50 Committee Sign-Ups

Policy Council representatives sign up for upcoming parent leadership opportunities: ERSEA committee, interview panels, Peer Programs.

2:00 Adjourn

Respectfully submitted by SH, Policy Council Secretary

Upcoming Meetings:

Leadership Team, January 9, 2018
10:00 a.m. to 1:00 p.m.

Policy Council, January 23, 2018
10:00 am to 2:00 pm

ECEAP Co-Chair: _____

Head Start/Early Head Start Co-Chair: _____