



EARLY LEARNING POLICY COUNCIL

ATTENDANCE

November 14, 2017

SITES REPRESENTED BY ELECTED PARENT REPRESENTATIVES:

WCCW / EHS
 Federal Way SD / Brigadoon Elementary
 Heritage HS / Seola Gardens
 LWSD
 MCFCH / Multicultural Family Hope Center
 PCCC / Sumner Avanza
 YWCA Family Village / Redmond
 Bates Technical College / Downtown
 Clover Park Early Learning / ECEAP
 Federal Way SD / Sherwood Forrest ECEAP
 Shoreline SD / Meridian Park Elementary
 Highline SD / Mt. Rainier ECEAP
 Auburn SD / Chinook Elementary
 Enumclaw SD / JJ Smith
 Clover Park SD / ECEAP
 Peninsula SD / Artondale Elementary
 Renton SD / Meadowcrest ELC
 Federal Way SD / Mirror Lake

Pierce College / Milgard CDC
 Tacoma SD / Boze ELC
 Auburn SD / Lea Hill Elementary
 Bates Technical College / Milton/Fife ECEAP
 Tacoma SD / Sheridan Elementary
 Peninsula SD / Evergreen Elementary
 Federal Way SD / Uptown
 PCHS / Bonney Lake ECEAP
 Bates Technical College / Eastside
 PSESD Home-Based / Downtown Bates
 Federal Way SD / Truman High
 Clover Park SD / Tillicum Elementary
 Tacoma SD / Whittier Elementary ECEAP
 Tacoma SD / Bryant Elementary
 Issaquah SD / Briarwood Elementary
 Educare / Educare
 Vashon SD / Chautauqua
 Auburn SD / Terminal Park

INTERPRETERS

Gloria Gomez, PSESD Renton

Adriana Flores, PSESD Renton

SITES REPRESENTED BY PARENT GUESTS

Easter Seals / SeaTac

Center / Sites

SITE / STAFF GUESTS

Joanne Seng, PSESD Board
 Theresa Benson, Heritage/Seola Gardens
 Pia Holzmueller/MCFHC
 Elesha Jolien/ Downtown Bates

Mauoa Kone, NA

PUGET SOUND ESD STAFF

Lori Pitman, PSESD Renton
 Quincy Stone, PSESD Renton
 Jordan Wong, PSESD Renton
 Nubia Lopez, PSESD Renton

Gerri Foster-Coley, PSESD Renton
 Kay Lancaster, PSESD Renton
 Talena Dixon, PSESD Renton

10:00 Welcome

JC welcomed both the 2016-2017 and 2017-2018 Policy Council Reps, Past Parent and Community Reps, Staff and other guests. JC led the group in a community builder activity. Shared an overview of the Policy Council documents for this meeting. Discussed the format of the meeting and explained that the 2016-2017 Policy Council will conduct business in the first half of the meeting and the 2017-2018 Policy Council will conduct elections in the second half of the meeting. The group had a short discussion on election process.

10:15 Ice Breaker Activity

Quincy Stone, Parent Leadership Manager, introduced a Bingo activity designed to help Policy Council reps get to know each other and move around the room.

10:30 Policy Council and Governance Overview

Lori Pittman, Policy, Advocacy, and Governance Advisor, presented an overview of Policy Council Shared Governance model including an overview of performance standards, regulations and voting rules.

10:40 Binder Scavenger Hunt

JC led parents in a Policy Council binder scavenger hunt to help 2017-18 reps get familiar with the information in the binder, including: general PC information, by-laws, resources, PSESD background information, and Leadership Team details.

11:00 Policy Council Business

2017-18 Policy Council Leadership introduced themselves and shared the responsibilities of their position.

Policy Council Meeting Minutes

Policy Council reviewed the October minutes for accuracy.

MJRS motioned that the October meeting minutes were presented, reviewed, and that all questions were answered. KC seconded the motion. Motion passed.

Fiscal Reports Summary

Policy Council reviewed the October Fiscal Summary. The Policy Council Leadership Team reviewed these full reports at their meeting on November 7, 2017. These reports are available on the Early Learning website following the meeting (go to www.earlylearningwa.org, click on **Governance**, then choose **Policy Council** from the drop-down menu, and choose **Policy Council 2017-18** for the handouts for the current program year).

KC motioned that the October Fiscal Summary, which reflects the September Budget, Procurement Card report, and In-Kind report has been presented, reviewed, and that all questions were answered. ER seconded the motion. Motion passed.

Policy Council Treasurer's Report

Policy Council reviewed the September Treasurer's Report.

KW motioned that the June and June Treasurer's reports have been presented, reviewed, and that all questions were answered. AH seconded the motion. Motion passed

11:40 Recognition of 2016/17 Parent Representatives

Thank you to the 2016/17 Parent Representatives! Special recognition and thank you to those who have reached their lifetime limits. We acknowledge the commitment and values of each parent!

12:00 Community Representatives: Past Parents and Agency Community Representatives

Leadership Team explained the role of community representatives in Policy Council and called for a vote to approve the 2017-18 slate of Past Parents.

DY motioned to approve the slate of 2017-18 Past Parents as Community Representatives. TL seconded the motion. Motion passed.

12:15 Lunch

12:45 Leadership Team Elections

Vote on each of the 11 Leadership Team positions:

ECEAP Co-Chair – Elected KC

Head Start Co-Chair – Elected AR

ECEAP Co-Vice Chair – *Elected TR*

Head Start Co-Vice Chair – Elected SP

Secretary/Treasurer - *Elected SH & ER*

Member at large, ECEAP - *Elected CJ*

Member at large, Early Head Start – *Elected SM*

Member at large, Head Start *Elected RR*

WSA Rep, EHS/HS - *Elected GS*

WSA Rep, ECEAP - *Elected MP*

2:00 Adjourn

Respectfully submitted by CJ, Policy Council Secretary

Upcoming Meetings:

Leadership Team, December 5, 2017

9:00 a.m. to 3:00 p.m.

Policy Council, December 19, 2017

10:00 am to 2:00 pm

ECEAP Co-Chair: _____

Head Start/Early Head Start Co-Chair: _____