

Leadership Team Agenda – February 13, 2018

10:00	Personnel Actions	Quincy
10:10	Agenda review/announcements	Quincy
10:30	Fiscal Reports	Mallory
11:00	Educare Research Proposal	Kellie
11:30	Lunch	
12:00	Parenting Curriculum	Amanda
12:30	ERSEA Selection Criteria	Talena
1:00	Adjourn	

Officer Position	Related PC Agenda Item(s)	Key Responsibilities
<b>Co-Chairs</b>	<ul style="list-style-type: none"> <li>Overview of Agenda for PC Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Facilitate meeting – welcome, review agenda, call for motions</li> <li>Fill in for any absent Leadership Team members</li> </ul>
<b>Co-Vice Chairs</b>	<ul style="list-style-type: none"> <li>PSESD Board Meeting Update</li> <li>Fiscal Reports</li> </ul>	<ul style="list-style-type: none"> <li>Present on Board meeting</li> <li>Present Fiscal Summary – any questions?</li> </ul>
<b>Secretary</b>	<ul style="list-style-type: none"> <li>Meeting Minutes</li> <li>Attendance and Enrollment</li> </ul>	<ul style="list-style-type: none"> <li>Present Meeting Minutes – any corrections?</li> <li>Present Attendance and Enrollment Summary – any questions?</li> </ul>
<b>Treasurer</b>	<ul style="list-style-type: none"> <li>Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>Ask PC to review the Treasurer’s Report – any questions?</li> </ul>
<b>Members-at-Large</b>	<ul style="list-style-type: none"> <li>Center Director Meeting Update</li> <li>Personnel Actions</li> </ul>	<ul style="list-style-type: none"> <li>Present on Center Director meeting</li> <li>Review hiring approval process, ask PC to review Personnel Actions handout – any questions?</li> </ul>

Next Policy Council meeting: February 27, 2018

Next Leadership Team meeting: March 6, 2018