



EARLY LEARNING POLICY COUNCIL

ATTENDANCE

December 19, 2017

SITES REPRESENTED BY ELECTED PARENT REPRESENTATIVES:

Federal Way SD / Truman High	PSESD Home Based / Downtown Bates
Federal Way SD / Uptown (2)	PCHS / Sumner Avanza
Heritage High School / Seola Gardens (2)	Renton SD/ Meadow Crest Elementary (2)
Issaquah SD / Briarwood Elementary	Tacoma SD/ Bryant Elementary
Peninsula SD/ Evergreen Elementary	Tacoma SD / Whittier Elementary (2)
Multicultural Family Hope Center /MCFHC (3)	YWCA Family Village/YWCA Family Village (2)

INTERPRETERS

Tania Castillo, PSESD Renton	Blanca Rivas Lefort, PSESD Renton
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SITES REPRESENTED BY PARENT GUESTS

Parent, Woodmont

SITE / STAFF GUESTS

Melissa McPheeters, Bates Downtown	Kathy Schirman, FCC
Pia Holzuelle, MCFHC	Joanne Sens, ESD Board
Natalia Juarez, NA	
Elesha Julien, Downtown Bates	

PUGET SOUND ESD STAFF

Lori Pittman, PSESD	Kay Lancaster, Associate Superintendent
Quincy Stone, ESD Renton	Natalie, Jones Operations
Gerri Foster-Coley, PSESD	Kieyanna Jenkins, TA Coordinator

10:00 Welcome

KC reviewed the agenda, introduced the 2017-18 PC Leadership Team and reminded parents that Parent Leadership Reimbursement Forms are due to the inbox in the back of the room by 11:00 a.m. to guarantee that a check will be ready at the end of the meeting.

10:10 Shared Governance Review and Advocacy Day (February 8th)

Lori Pittman, Policy, Advocacy, and Governance Advisor, presented overview of Policy Council Shared Governance including an overview of performance standards and regulations and the process of voting rules. LP also shared background information on advocacy day and what to expect, travel arrangements, etc.

10:35 Policy Council Business and Liason/Committee Reportbacks

Policy Council Meeting Minutes

Policy Council reviewed the November meeting minutes for accuracy.

DY motioned that the November meeting minutes were presented, reviewed, and that all questions were answered. TL seconded the motion. Motion passed.

Policy Council Treasurer's Report

Policy Council reviewed the Treasurer's Reports for October.

DY motioned that the October Treasurer's report has been presented, reviewed, and that all questions were answered. TL seconded the motion. Motion passed

Liason and Committee Reportbacks

TR (Vice Co-Chair) attended December PSESD Board meeting. Reported that the Board reviewed business from the past year and closed out the 2016-17 year.

KC (Co-Chair) attended the December Center Director's meeting. Reported that the meeting was repurposed as a staff training with emphasis on communication between site staff and PSESD staff, and tips on parent engagement.

10:50 Program Reports

Personnel Actions

Policy Council reviewed parent involvement in the hiring process and asked parents to review the November and December Personnel Actions.

DY motioned that the November and December Personnel Actions were presented, reviewed, and that all questions were answered. TL seconded the motion. Motion passed.

Fiscal Reports Summary

Policy Council reviewed the November Fiscal Summary. The Policy Council Leadership Team reviewed these full reports at their meeting on December 5, 2017. These reports are available on the Early Learning website following the meeting (go to www.earlylearningwa.org, click on **Governance**, then choose **Policy Council** from the drop-down menu, and choose **Policy Council 2017-18** for the handouts for the current program year).

MR motioned that the November Fiscal Summary, which reflects the October Budget, Procurement Card report, and In-Kind report has been presented, reviewed, and that all questions were answered. AT seconded the motion. Motion passed.

11:05 Research Proposal

Kellie Morrill, Educare Director, presented a research proposal from the University of Washington requesting approval to implement and evaluate SEACAP (Social Emotional Academic Competence for Children and Parents) in collaboration with PSESD's Educare Early Learning Center.

ER motioned to approve the UW Research Proposal and that all questions were answered. SM seconded the motion. Motion passed.

11:35 Lunch

12:05 Learning Labs

Group #1: Program Models – Explanation and review of PSESD Early Learning Program Models: Early Head Start, Preschool ECEAP, Head Start – Part Day/Full Day/Center Based Child Care/Family Child Care

Group #2: Intro to Fiscal – Overview of grants and budgets

Group #3 – Peer Programs – Explanation of Parent Professional Learning opportunities and Peer Programs offerings (Literacy, Health, Math, and Money). Past Peer Programs parent did a mini-presentation and shared about her experience.

Group #4: WSA Parent Ambassadors – Explanation of Washington State Association of Head Start and ECEAP, discussion of application process to become a WSA representative and what it entails.

Group #5: ERSEA (Eligibility, Recruitment, Selection, Enrollment, Attendance) – Explanation of ERSEA program details and recruitment process.

1:50 Committee Sign-Ups

Policy Council representatives sign up for upcoming parent leadership opportunities: ERSEA committee, interview panels, Peer Programs.

2:00 Adjourn

Respectfully submitted by SH, Policy Council Secretary

Upcoming Meetings:

Leadership Team, January 9, 2018
10:00 a.m. to 1:00 p.m.

Policy Council, January 23, 2018
10:00 am to 2:00 pm

ECEAP Co-Chair: _____

Head Start/Early Head Start Co-Chair: _____