

HS Advisory Committee

May 2, 2017

1:30pm to 2:45pm

Present: Kay Lancaster, Quincy Stone, Jill Johnson, Joanne Seng

Absent: Lori Pittman, Shariffa Ali, Fatma Absinasir

A. Personnel Actions

- No questions

B. Program Reports

Fiscal

- HS 187
 - 4 months into grant cycle we are a little under-spent
 - This is our smallest HS grant
- EHS 412
 - big grant, much more in line for where we are in the grant cycle
 - Jill was asking about parent funds, no expense, Kay will check out
 - Educare is over-spent - this is something that is being looked at now
 - Sustainability is being worked on
- ECEAP
 - Grant cycle ends June 30, much farther along
 - Transportation – Kay will check to see why no expense, what is line item for?
 - TCC – undergoing leadership change, will need to follow-up , they have not put in a claim this grant cycle
- CCP
 - TCC has not filed a claim in the grant also
 - Bates – no claims
 - Parent services – is for parents participating in interviews, will be wrapping that into the regular budget, not a separate line item
 - Interpreters, PC – have almost expended budgeted amount
- HS 412
 - Pierce College has not claimed
 - Easter Seals has Nov 40 for Month/Year
 - Educare – over-spent

In-Kind

- CCP
 - not many centers have reported, harder for CCP centers to claim in-kind
- 187
 - No questions
- EHS 412
 - is PSESD claiming all or some on other grants?
- HS 412
 - on par for where we are in cycle

Procurement Card report – no report for April

Enrollment

- ECEAP - Feb
 - DEL is looking much more closely at vacant slots over 120 days and will be taking away slots
 - Tacoma SD – ongoing conversation about need
- HS/EHS - Feb
 - Young Minds is a new contractor – they are full now
- ECEAP – March
- HS/EHS – March
 - fewer open slots than in Feb

Attendance

- ECEAP – Dec
 - PC parents have been focusing on attendance this year
 - Dec is sometimes lower because of holidays
 - We are working to show chronic absences – part of our 5 year goal
 - FW Wildwood is at 46%
 - These are calculated by classroom, so a few kids out will show a lower percentage

USDA

- Report is through December
- No questions

These items were reviewed and approved as a whole by the HS Advisory Committee on May 2, 2017 and recommend full Board approval

C. Program Policies

- None for review

D. Governance

- **Disability Waiver for Grants 412, 187, 0007**
 - Required to enroll 10%
 - We are going to come closer than we thought
 - Funders would like us to meet the 10% by mid-year (Feb/Mar)
 - As of April we are at 8% and we may meet the 10% by the end of the year
 - There are competing needs of ensuring we enroll income eligible children and meeting the 10% disability enrollment; we don't want to enroll over-income children on IEPs too soon in the year
 - Changing selection process for next program year to better meet all HS standards
 - New organizational design will allow us to do this more easily

This item was reviewed and approved as a whole by the HS Advisory Committee on May 2, 2017 and recommend full Board approval

- **EHS-CCP continuation Grant**
 - Due June 1
 - In the process of developing application
 - Funding has been increased slightly to cover cost of living
 - A summary document with more information will be ready by Board meeting and will be sent to Jill and Joanne

This item was reviewed and approved as a whole by the HS Advisory Committee on May 2, 2017 and recommend full Board approval

- **ECEAP Request for Expansion Application**
 - DEL has released an application for expansion
 - Due May 18
 - New sub-contractors:
 - Childhaven
 - Northshore SD
 - Center for Human Services will not continue next year. Northshore SD is interested in taking those HS slots and is asking for ECEAP expansion slots
 - Auburn is our highest priority area

E. Program Updates

- Informational Only

F. Policy Council

- Informational Only

G. Correspondence

- Informational Only
- Grant 187 is eligible for a non-competitive five-year grant award
- Do not have to re-compete
- We anticipate reviews for 412 and CCP in the coming program year