

Governance Advisory Committee

Dec 5, 2017

2:30-3:00pm – phone in meeting

On call: Kay Lancaster, Jill Johnson, Joanne Seng

December Executive Summary

A. Early Learning Personnel Actions

- There were no personnel action discussed at Nov 14 Policy Council meeting

B. Early Learning Program Reports

- Fiscal – EHS, Head Start, ECEAP
 - ECEAP - YMCA final was at 58.9% as we stopped contracting with them
- In-Kind/NFS
 - EHS is at 51.06%
 - Question was asked if we have a waiver ??
 - Kay stated that, when finalized, there may be some facilities charges that can be applied to this
- Procurement Card Report
 - No questions
- Attendance
 - Discussion about if there is a way to track attendance, per center, for the year so that could be some comparison, notice trends
 - ECEAP – July, Aug – not many centers operate during these months that is why not all centers are reported
- Enrollment
 - HS/EHS – even through Sept report did not show it, all centers are fully enrolled
 - OHS is looking more at centers being and staying fully enrolled
 - 4 consecutive months of not being fully enrolled will trigger a plan to be put in place, slots can be taken away
 - ECEAP has no leeway for not being fully enrolled
 - DEL is monitoring ELMS for enrollment status
 - Question was asked about some of the centers (CPSD, Renton SD) that have a lot of slots at one location. This is due to the fact that districts have tended in recent years to consolidate their Early Learning programs in one location rather than spreading them out throughout the districts.

Fiscal, In-Kind/NFS, Procurement Card, Attendance and Enrollment Reports were reviewed and approved as a whole by the Early Learning Governance Advisory Committee on Dec 5, 2017 and recommend full Board approval.

C. Early Learning Program Policies

- No policies reviewed at Nov 14 Policy Council meeting

D. Early Learning Program Governance

- No governance issues discussed at Nov 14 Policy Council meeting

E. Early Learning Program Updates

- No updates shared at Nov 14 Policy Council meeting

F. Policy Council

- 2017-18 PC Leadership Team was elected, and names will be shared when permission is granted to share publicly

G. Correspondence

- No correspondence from OHS or Region X