

EL Governance Advisory Committee

Oct 3, 2017

1:30 – 2:30pm

Attendance: Joanne Seng, Lori Pittman, Quincy Stone, Fatma Absinasir, Kay Lancaster

Absent: Jill Johnson, Shariffa Ali

A. Personnel Actions

- Auburn Messiah Lutheran – Joanne wondered if this was ECEAP or HS. It is listed on report as HS. It is an ECEAP program. Lori will correct.

Personnel Actions were reviewed and approved as a whole by the Head Start Advisory Committee on Oct 3, 2017 and recommend full Board approval.

B. Program Reports

- Fiscal
 - No questions
- In-Kind/NFS
 - No questions
- Procurement Card
 - No questions
- Enrollment
 - Tabled from Sept 19, 2017 Policy Council meeting
- Attendance
 - Tabled from Sept 19, 2017 Policy Council meeting

Fiscal, In-Kind/NFS and Procurement Card reports were reviewed and approved as a whole by the Head Start Advisory Committee on Oct 3, 2017 and recommend full Board approval.

C. Program Policies

- 505 – Conflict of Interest
- 415 – Internal Dispute Resolution and Impasse
 - Added impasse to name of the policy and to the body of policy, policy itself did not change.
- 525 – Nepotism
- 140 – Program Planning
- 535 – Political Activities
 - Changes were made to wording about during work hours or in an official capacity as a PSESD employee - it was brought up during the September Advisory Committee meeting.
 - Policy Council approved it.

Policies 505, 415, 525, 140 and 535 were reviewed and approved as a whole by the Head Start Advisory Committee on Oct 3, 2017 and recommend full Board approval.

D. Program Governance

Bylaws

- Proposed change to Article III, Section 3: Representative Voting Rights and Article III, Section: Attendance Guidelines were reviewed

Article III, Section 3: Representative Voting Rights and Article III, Section 5: Attendance Guidelines proposed changes were reviewed and approved as a whole by the Head Start Advisory Committee on Oct 3, 2017 and recommend full Board approval.

Redesign

- Joanne asked if feedback from the meetings will be reported back to Policy Council and the Advisory Committee and Lori stated that it would.
- Lori stated her understanding is there will be participation from the Board

Community Needs Assessment

- Kay shared information at the Sept 19 Policy Council meeting which is captured in the Executive Summary

Informational only no approval needed.

Annual ERSEA Training

- Lori will be doing ERSEA training at the October Board meeting
- Lori will update the Executive Summary to reflect what will be shared

E. Program Updates

Federal Review of PSESD Head Start/Early Head Start

- Kay shared information that Kay and Lori learned while on their trip to Washington DC the previous week
- Highly likely we will be reviewed this program year
- Have multiple grants with different program years and are in different years of their grants which make it more complicated
- New review process has just been released
- We will receive a 60-day notice for review from OHS
- OHS has not decided if we will have a year 1 or year 2 review
- Reviews are now focused more on program growth and meeting planned outcomes rather than a gotcha
- Kay feels we are in a good place to be ready for a review
- Nubia Lopez and Kristyl Riddle from the EL Monitoring and Compliance team will be working on how we can get ready

F. Policy Council

- This is informational only regarding the Connector

G. Correspondence

- Head Start 187 NFS Waiver that we applied for has been approved