

EL Governance Advisory Committee

Nov 7, 2017

1:30pm-2:30pm

Attendance: Joanne Seng, Lori Pittman, Quincy Stone, Kay Lancaster, Jill Johnson, Jordan Wong

Absent: Fatma Absinasir, Shariffa Ali

A. Personnel Actions

Personnel Actions were reviewed and approved as a whole by the Head Start Advisory Committee on November 7, 2017 and recommend full Board approval.

B. Program Reports

- Fiscal
 - No questions
- In-Kind/NFS
 - No questions
- Procurement Card
 - Print is quite small. Members request for differently formatted fiscal reports.
- Attendance
 - Clarification on unfilled enrollment slot counting as an absence from Kay and Lori
 - Note by Lori on working with ChildPlus to help disaggregate attendance data from classroom level to child level
 - Question on July Head Start attendance. July attendance data was not linked, Lori will email to advisory group and get added to Executive Summary.
- Enrollment
 - Under-enrollment and vacancies attributed to end of year and summer breaks and vacation for full day/full year models.
- USDA
 - No report this month

Fiscal, In-Kind/NFS, Procurement Card, Attendance and Enrollment reports were reviewed and approved as a whole by Head Start Advisory Committee on Nov 7, 2017 and recommend full Board approval.

C. Program Policies

- No Policies

D. Program Governance

- Action requested on Board approval of the surplus of three buses.
- Jill requested clarification on buses to replace outgoing vehicles, which there are.
- Jill requested clarification on honoring parents reps who attend PSESD Board of Directors.
- Kay reports that there is no information on Federal review, but that any such review should come with at 60-day advance notice.

Request to surplus 3 busses was reviewed and approved as a whole by the Head Start Advisory Committee on November 7, 2017 and recommend full Board approval.

E. Program Updates

- Informational only regarding the Connector.

F. Policy Council

- Informational only.

G. Correspondence

- No correspondence