

Discussion Questions for Staffings

Purpose

This document contains questions to guide your discussion about each child and family.

For all site staff to consider

- What are the strengths and needs of the child? Of the family?
- Has anything changed in the family?
- What goals/issues have been identified and need follow-up?
- What goals does the family have for this child and how are they being met?
- What resources has the family asked for and what have we been able to provide?
- What has the child's attendance been like since the last staffing? If child does not attend regularly, how will attendance concerns be addressed?
- How would the family like to be involved in the program? How can the team support this?
- If there are no specific concerns for this child and family, how can we support their next steps?
- Are there any missing pieces of information that we should have as we strategize for this child?

For Health staff to consider

- Is there any information from the Health and Developmental History that needs to be shared?
- Has the family provided health insurance information? If not, what are plans for follow-up with the family?
- Do immunizations, EPSDT or dental exam and/or treatment need follow-up? If yes, what is the plan?
- If a CHP is needed, have all relevant staff been informed and trained?

For Education staff to consider

- Are there behavioral or developmental concerns for the child (language, physical, cognitive, social or emotional)?
- What do the Developmental Screenings show? Does the child need to be re-screened or referred?
- Does the child have an existing IEP? If yes, is there a copy in the Family File? What is the plan for support?
- What do the DECA scores show for this child?
- Are the child and family prepared for the transition to Kindergarten or another learning environment?