

Puget Sound ESD - HS/EHS 8020 - Monitoring Worksheet

2017 - 2018 Health Accountability Checklist

Due: _____
 Scheduled: _____
 Actual: _____

Identification of Health Status and Needs			Regulation
1.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Health History has been reviewed with family; nutrition and health needs/preferences (including medications) identified. Notes:	HS: 1302.41(a); ECEAP: D-2
2.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Child Health Plans are developed for any child needing accommodations for health or nutritional needs. Notes:	HS:1302.42(b)(4); ECEAP: D-2
3.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Health issues related to IEP or IFSP are addressed (if applicable). Notes:	HS: 1302.61;ECEAP: E-10
4.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Appropriate referrals are made in a timely manner (from screenings, etc.). Notes:	HS: 1302.42(d); ECEAP: D-7
5.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Assistance is provided to families to meet/obtain health care or supplies. Notes:	HS: 1302.42(d)(3); ECEAP: D-2

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6.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Families are consulted immediately when a health concern is suspected. Review: Injury Reports, Illness/Injury Log and Weekly Illness Log, Exposure Notices Notes:	HS: 1302.42(c)(2); ECEAP: D-2
Emergency Information/Involving Parents		Regulation	
7.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Family emergency contact information and authorization for emergency care is complete, up-to-date and readily available. Notes:	HS: 1302.41(b)(1-2); ECEAP: D-4; D-5
8.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Parent/guardian is informed and authorization is obtained prior to screenings. Written documentation is obtained when a parent refuses to give authorization for health services. Notes:	ECEAP: D-4;
9.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Results are shared with family in a timely manner. Notes:	
Record Keeping		Regulation	
10.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Accurate and timely health/nutrition information is recorded and reported. Review: Family file, Family Partnership Summary, Injury Report Notes:	HS:1302.42(a)(i)

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Record Keeping		Regulation	
11.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>A system is in place to maintain confidentiality for storage and sharing of health information.</p> <p style="color: red;">System includes: File cabinet with lock, Shared files—only accessing files as needed, File Access Log</p> <p>Notes:</p>	HS: 1303.24(a)
Medications		Regulation	
12.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Appropriate staff have received training on medication administration.</p> <p>Notes:</p>	ECEAP: D-11
13.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Medication is in the original container (if applicable).</p> <p>Notes:</p>	HS: 1302.47(b)(7)(iv) ; ECEAP: D-11;
14.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>A record is kept of all medicine received or administered; written authorization has been obtained from parent/guardian; changes in behavior and/or possible side effects are documented as needed and parent notified.</p> <p style="color: red;">Review: Parent/Guardian Authorization for Medication Administration at School and Medication Administration Record Form</p> <p>Notes:</p>	HS: 1302.47(b)(7)(iv) ; ECEAP: D-11
15.	<input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Medication is stored properly (if applicable).</p> <p>Non-emergency: separate locked container and refrigerated if required;</p> <p>Emergency/Rescue: unlocked and out of reach of children)</p> <p>Notes:</p>	HS: 1302.47(b)(7)(iv) ; ECEAP: D-11,

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Medications	Regulation
16. <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Provider Orders for Medication is in the file, if required. Notes: HS: 1302.47(b)(7)(iv) ; ECEAP: D-11