

**From:** [Mike Condardo](#)  
**To:** [Early Learning](#)  
**Subject:** E-ALERT: Urgent Request for Revised Calendars  
**Date:** Monday, March 19, 2018 7:58:24 AM  
**Importance:** High

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**E-ALERT E-ALERT E-ALERT**

Hello Center Leaders,

If your site had an unplanned closure since the beginning of the school year, please send in a **revised calendar** to **Tiffany Lyons** ([TLyons@psesd.org](mailto:TLyons@psesd.org)) for each site by **March 30**.

- For sites that had **full day closures**, please indicate the site was closed on that day with an "X".
- For sites that had just an **AM or PM closure**, please indicate that information and date of closure in the EMAIL when you send in the revised calendar.

If you have questions, please connect directly with Tiffany.

Thank you,

Talena~