

# E-ALERT

**From:** [Early Learning](#)  
**Cc:**  
**Subject:** E-Alert: IMPORTANT ERSEA CHANGES - ACTION REQUIRED!  
**Date:** Tuesday, July 3, 2018 2:40:50 PM  
**Attachments:** Consent for Services.docx  
Draft ERSEA OI Flowchart to accompany E-Alert July 3 2018.pdf  
08.005.07 Emergency Treatment and Consent Form.pdf

---

## E-Alert E-Alert E-Alert

Hello,

We hope your summer is going well. We have **3** very important items that have either come to our attention recently or have received answers back from DEL. Please read very carefully so that you adapt your practices to follow this information. The ERSEA procedure will be updated to reflect this information in the near future. For now, please use this information as your guide.

### 1. Over Income:

We spent time over the last few days analyzing some applications from subcontractors after concerns with over income children came up. The issue that was found and described below has been brought to DEL's attention

- Here's what we did
  - Checked apps for accuracy
  - Re-pointed the apps to **only** use DEL's points to see if the total number of points changed dramatically when we took out our additional PSESD risk points. We found that there is **not** a significant change in the number of points.
  - Looked at all OI apps to analyze their risk points.
- Here's what we found
  - There are interesting things happening with the intersection between age and over-income points, and remember that we used DEL's points, so this doesn't have anything to do with PSESD's points.
  - Below are two tables that show the total points for age and FPL
    - **Table 1** shows the places where a 4-year-old, who is over income, receives more points than a 3-year-old who is income eligible (this doesn't include any other risk points).
    - **Table 2** is just a more comprehensive view of all the age and FPL points.
  - For example, a 3-year-old at 50% FPL gets 65 pts and an OI 4-year-old at 130% gets 75 points - 10 more points more than an income eligible 3-year-old.

**Table 1**

Income Eligible 3-year-olds (0 pts)	Over Income 4-year-old (35 pts)
FPL 50% = 65 pts	FPL 130% = 75 pts
FPL 80% = 60 pts	FPL 185% = 70 pts
FPL 100% = 50 pts	FPL 200% = 55 pts
FPL 110% = 50 pts	FPL 250% = 50 pts

**Table 2**

3-year-old 0 points for age		4-year-old 35 points for age	
FPL %	Total Pts	FPL %	Total Pts
50%	65	50%	100
80%	60	80%	95
100%	50	100%	85
110%	50	110%	85
130%	40	130%	75
185%	35	185%	70
200%	20	200%	55
250%	15	250%	50
300%	10	300%	45

• **SOLUTIONS**

- **Recruitment** - As we've all talked about, *part* of what's happening with selection is about recruitment, so we need to continually support sites to recruit our priority populations, which include TANF/SSI, homeless, foster care, and IEP.
- **Selection** - Sites will select and enroll children on their waitlist that are income eligible or have priority points during the summer. Once it is the third week of August (**Monday, Aug 20 for this year**) sites will be able to request an Over Income slot for those children who are OI and do not have priority points. Request the slot through [ERSEA@psesd.org](mailto:ERSEA@psesd.org). **For ECEAP:** We are working with DEL/DCYF to determine how OI will work if the risk points come from an ESD risk factor and not a DEL/DCYF risk factor. More to come on that.
  - So, for those asking, "Do I skip the OI child without Priority Points, IEP or 1000 Points?" – Yes, you can move on with any other eligible children on the waitlist.
  - If sites have already enrolled an OI family, with or without priority points, we will of course honor this enrollment.
  - ***Please follow the updated Over Income flowchart attached.***

Please see the example below for additional guidance

**Mock Waitlist**

ELMS/ChildPlus ID	Points	FPL %	Priority Points?
1234	250	66	NO
2345	233	150	NO
3456	156	180	YES
4567	101	101	YES
5678	98	25	NO

Children highlighted in **green** could be selected since they are either income eligible or are OI and have Priority Points. Child 2345, highlighted in **red**, would not be selected at this point since they are not income eligible and do not have priority points.

**2. MH Consultation Services:**

The attached *Emergency Treatment and Consent Form* has been updated to obtain parent/guardian consent in receiving Mental Health consultation services. This was an oversight on our end and **not** a new change.

Action Steps:

- Utilize the revised form that is attached for all new future enrollments
- OR**
- For those enrollments that already been completed this summer, either;
    - Complete a new Emergency Treatment and Consent form **OR**
    - Use the temporary Mental Health Consultation Services Consent form
      - This new form can be utilized to obtain initials for those that have already completed their Emergency Treatment and Consent form.
      - Simply cut and attach the completed piece to each existing Emergency Treatment and Consent Form. There are several entries on a page to accommodate those enrollments that have already occurred.

As a reminder, once a MH consultant observes a classroom and notices a further need for an individual child, the parent/guardian will still have to sign an individual Mental Health consent form.

### **3. DEL ELMS Application Statement – ECEAP ONLY:**

We have received a formal Exception from DEL to use the statement at the bottom of our PSESD application rather than the statement on the ELMS application.

**Explanation of Exception:** Contractor will omit fraud statement and the dollar amount that ECEAP costs. They will also include the revised statement (see below) on their PSESD application. The signed statement on PSESD application is used in lieu of the statement in ELMS and therefore meets the intent when checking the verification box in ELMS.

*PSESD Application Statement: I have answered the questions to the best of my knowledge and have provided the requested documentation that I have available.*

Note: Remember that the ELMS application does not need to be printed out for parent's signature. If you did print it out and parents signed, there's no need to do anything else.

If you have questions, please direct them to [ERSEA@psed.org](mailto:ERSEA@psed.org) or contact your FE Coach.

Thank you,

*ERSEA Team*

Emailed to:

ECEAP Center Directors

HS Center Coordinators

HS PD Center Directors HS FD Center Directors HS Site Supervisors ECEAP FSS Staff

HS FA

HS FSS

EHS FA