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Sent: Friday, March 30, 2018 4:01 PM

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Subject: E-ALERT: ERSEA Update

E-ALERT

ERSEA Update

Hello everyone,

HAPPY FRIDAY! The E-Alert contains several updates. Thanks in advance for reading carefully and taking action.

ERSEA@psesd.org

If you have questions about anything in this email, please email us at ERSEA@psed.org. The application email address apps@psed.org will still be used for HS and EHS.

Correction – Practice Application

The total points on the “Yarezi” practice application should be 1076, *not* 1084. Eight (8) points should only be given for recent immigrant/refugee if not already given for opportunity gap [insert self-deprecating joke here? 😊]

Applications – English & Spanish

Attached are:

- English & Spanish Applications (Early Learning and Expectant Mother) with Housing Questionnaire: The other language translations will not be ready for 2-3 more weeks. If you have a family who needs an Application in a language that we don't yet have, please use an interpreter for individuals and/or small groups of families who speak the same language.
- EVF
- Pointing Tools for both applications (minor formatting update since yesterday)

Returning Children – Complete a new 2018-19 application with the family for 2017-18 children who are returning next year. Write 1000 pts in the “Total” box – the application does not need to be pointed. Send to apps@psed.org **as soon as it is signed and completed**. The “Returning Child Info” on page 6 is for children returning for the 2019-20 program year.

Selection & Enrollment – Please wait to select until you have submitted your Selection Plan and it has been approved. Enrollment can take place after you have been trained (see dates below).

ERSEA Procedure

Two versions of the ERSEA Procedure are attached. Version 1 is the final version that contains information we've already trained you on (Recruitment, Eligibility, Selection, parts of Enrollment that are directly related to Eligibility). Version 2 is the same document; however, it contains comments that highlight the changes we made based on your input from the trainings. Both versions do not have live links yet, as not all forms have been posted on www.EarlyLearningWA.org. Please discard the draft version you received at the training. The Applications and ERSEA Procedure will be posted on the website soon. We'll email you when this happens.

Selection Work at 4/26 Center Director Meeting

We will dedicate time to work on Selection Plans at the April 26 Center Director Meeting. Prior to this meeting, we will ask Center Directors/Coordinators to work with Family Support staff to complete understand your selection process. More details to come in a separate email.

Register for an Open House – Input & Feedback on Enrollment Documents

Keeping in line with #Weheardyou, we will be offering two optional Open Houses, where family support staff, center leaders, and ERSEA Committee members will have the opportunity to preview our new enrollment documents. For this phase of the re-design, we'll be gathering your input and feedback on the new documents through these Open Houses, rather than at the trainings. Why? Because the enrollment documents need to be finalized very soon so that you can enroll families.

Friday, 4/13 from 1:30 – 4:00 at PSED in Renton – [Register here](#)

or

Monday, 4/16 from 9:00 – 11:30 at PSED in Renton – [Register here](#)

Register for Enrollment Training

Enrollment trainings will contain both family engagement and health/nutrition content. Please register for one of the training dates below. Please note that you will not be able to enroll families until you have registered for and attended this training. We will be tracking attendance and following-up with family support staff and center leaders for those who were not trained.

Monday 4/23	Tuesday 4/24	Wednesday 4/25	Thursday 4/26	Friday 4/27
<p>ECEAP ONLY 9:00-12:00 at PSESD Register Here</p>		<p>ECEAP ONLY 12:30-3:30 at PSESD Register Here</p>		<p>ECEAP ONLY 9-12 at PSESD Register Here or ECEAP ONLY 12:30-3:30 at PSESD Register Here</p>
Monday 4/30	Tuesday 5/1	Wednesday 5/2	Thursday 5/3	Friday 5/4
<p>ECEAP ONLY 12:30-3:30 at PSESD Register Here</p>	<p>HS/EHS ONLY 12:30-3:30 at PSESD Register Here</p>	<p>HS/EHS ONLY 12:30-3:30 at PSESD Register Here</p>		<p>HS/EHS ONLY 9:00-12:00 at PSESD Register Here</p>

Change – Family Support and Health/Nutrition Trainings

These **required** trainings will take a deeper dive into health and nutrition requirements. More information to come. For now, please change your calendar to reflect the following dates. No need to register because this is a required training.

- 5/3 – **cancelled** and rescheduled below
- 5/14 – **ECEAP ONLY** – Tacoma School District Professional Development Center (8:30-4:00)
- 5/23 – **HS/EHS ONLY** – PSESD Renton (8:30-4:00)

Thank you,

ERSEA Re-Design Team
#Weheardyou

Venissia Buyco
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This message was sent to:

ERSEA Re-Design Team, Mike Condardo

1EC – ECEAP Center Directors

1EC – ECEAP FSS King

1EC – ECEAP FSS Pierce

2EHS – EHS Home Visitors

2EHS – FA King (includes Educare)

2EHS – FA Pierce (includes WCCW)

4HS – Center Coordinators

4HS – Center Directors FD (full-day)

4HS – Center Directors PD (part-day)

4HS – FA King

4HS – FA Pierce

4HS – FSS King

4HS – FSS Pierce

E-ALERT (3/29/18)

ERSEA App Practice & Update

Hello all,

Below are a few important updates. Please take a few minutes to read carefully and take action where needed.

Feedback Wanted

ERSEA Re-Design Trainings: please take this very short feedback survey:

<https://www.surveymonkey.com/r/ERSEATrainingFeedback1>

Read Rosie Parenting Curriculum: Please take a brief moment to provide feedback on Ready Rosie (www.ReadyRosie.com) the proposed parenting curriculum for Head Start/Early Head Start-CB for program year. Please also forward this opportunity to your families. Our goal is to fully implement a parenting curriculum in Head Start/Early Head Start-CB classrooms for the 2018-2019 program year. ECEAP staff & families are encouraged to participate in feedback!

Survey link: <https://www.surveymonkey.com/r/ReadyRosieFeedback>

Practice Applications

Attached are 3 practice Applications with Housing Questionnaires. Notice in the title of the documents that 3 are pre-filled in and 3 are pointed so that you can see the answers. We've also attached the Pointing Tool that you used in the training. Many of you requested that we create a scaled down Pointing Tool that is the App with just the points and no guidance – that is coming.

It will be important for you to be very familiar with the new App before you start pointing the real ones. We are asking each of you to complete all 3 practice Apps as soon as possible. If you have questions about pointing:

1. Double check your math.

2. Check the attached Pointing Tool for guidance.
3. Read the ERSEA Procedure you received at the training.
4. If you're still stuck, please send your questions to our new email address ERSEA@psesd.org. *Note: More info to come about the intent and use of this email. For now, please only send questions about the practice Apps.*

Real Application

We are scheduled to send the English and Spanish Applications out to you on Friday. The other language translations will not be ready for 2-3 more weeks. If you have a family who needs an Application in a language that we don't yet have, please use an interpreter for individuals and/or small groups of families who speak the same language.

Previewing Enrollment Documents

Keeping in line with #weheardyou, we will be offering two optional Open Houses from you to choose from, where family support staff, center leaders, and ERSEA Committee members will have the opportunity to preview our new enrollment documents. For this phase of the re-design, we'll be gathering your input and feedback on the new documents through these Open Houses, rather than at the trainings. Why? Because the enrollment documents need to be finalized very soon so that you can start to use them during enrollment.

Enrollment Training

We are finalizing training dates for the Enrollment part of the ERSEA Re-Design which will happen the weeks of 4/23 and 4/30. We'll do our best to include the details and registration links in the email with the new Applications, and if not then, details are coming very soon.

Take care,

ERSEA Re-Design Team

[#weheardyou](#)

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This message was sent to:

Early Learning Leadership, Team Managers, FE Coaches, H/N/S Consultants, ERSEA Data Team, ERSEA Re-Design Team

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4HS – FSS Pierce