

### Running Report 2301: Average Daily Attendance

You can use Report 2301 to monitor Average Daily Attendance by classroom or by site.

1) Select **Reports**

Participants (12)	Change List
Kardashian, Kim	4/06/11
Kardashian, Kourtney	3/22/11
Lovegood, Luna	1/01/12
One, Thing	11/07/10
Patil, Padma	1/01/12
Potter, Harry	5/29/12
Potter, James D.	9/03/10
Snape, Severus	4/02/11
Squarepants, SpongeBob	10/04/10
Star, Patricia	6/03/11
Tentacles, Squidward	1/17/12
Weasley, Fred	1/01/12

← Select a Participant

2) Select Attendance

3) Select 2301 – Average Daily Attendance

The screenshot shows the top navigation bar of the ChildPlus.net system. The 'Reports' tab is selected. Below the navigation bar, a dropdown menu titled 'Select a Report' is open, displaying a list of report categories. The 'Attendance' category is highlighted. To the right of the dropdown, a list of 'Attendance Reports' is displayed, with '2301 - Average Daily Attendance' highlighted. Two arrows point from the text above to the 'Attendance' category and the '2301 - Average Daily Attendance' report.

ChildPlus.net Agency= PugetSound/AppEntry

Services Status Center Entry Express Reports Setup Enter Report # ▾

Select a Report

- Administration
- Attachments
- Attendance**
- Disability
- Education
- Enrollment
- Family
- Fees
- Health
- Internal Monitoring
- Labels
- LiveLetter
- LiveReport
- Mapping
- PIR
- Pregnancy and Birth
- Transportation

### Attendance Reports

Select a report by clicking on the list below

- 910 - Attendance/Meal Count
- 2301 - Average Daily Attendance**
- 2303 - Attendance Data Entry Monitoring
- 2305 - Monthly Attendance
- 2310 - Daily Attendance by Classroom
- 2315 - Daily Attendance and Meals Worksheet
- 2316 - Daily Sign-In & Sign-Out Worksheet
- 2320 - Individual Attendance
- 2330 - Consecutive Absences
- 2370 - Participant CACFP Roster
- 2371 - CACFP Reimbursement Summary
- 2302 - Average Daily Attendance from Summary Attendance
- 2375 - CACFP Meal Count Summary from Summary Attendance
- 2376 - CACFP Meal Counts With AM and PM Snacks from Summary A

4) Select the correct Program Term for your class(es).

7) Select time period you want to include in report

5) Select the Site and Class or Classrooms you wish to view.

Advanced Setup can be used to choose multiple Sites or Classrooms.

6) Select Enrollment Status you wish to include from Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed

4/18/2016  
12:02 PM

## Puget Sound ESD - HS/EHS

### 2301 - Average Daily Attendance

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Program Term: 2015 - 2016 HS, Agency: Puget Sound ESD - HS/EHS, Attendance Date: 9/1/2015 - 10/9/2015

### Puget Sound ESD - HS/EHS

Attendance Records			Operating Days	ADA <sup>1</sup>	Funded Enrollment		Actual Enrollment	
Present <sup>5</sup>	Absent <sup>6</sup>	Neither <sup>7</sup>			Count	% Attendance	Count <sup>2</sup>	% Attendance <sup>3</sup>

#### Site 1

2100E	264	21	0	15	17.60	19	92.63%	19.00	92.63%
2100F	266	19	0	15	17.73	19	93.33%	19.00	93.33%
<b>Site Total</b>	<b>530</b>	<b>40</b>	<b>0</b>	<b>15.00 (avg)</b>	<b>35.33</b>	<b>38</b>	<b>92.98%</b>	<b>38.00</b>	<b>92.98%</b>

#### Site 2

2100B	272	13	0	15	18.13	19	95.44%	19.00	95.44%
2100C	270	12	0	15	18.00	19	94.74%	18.80	95.74%
<b>Site Total</b>	<b>542</b>	<b>25</b>	<b>0</b>	<b>15.00 (avg)</b>	<b>36.13</b>	<b>38</b>	<b>95.09%</b>	<b>37.80</b>	<b>95.59%</b>

#### Site 3

2110C	213	11	0	14	15.21	19	80.08%	16.00	95.09%
2110D	231	12	0	14	16.50	19	86.84%	17.36	95.06%
2110J	217	3	0	28	7.75	8	96.88%	7.86	98.64%
<b>Site Total</b>	<b>661</b>	<b>26</b>	<b>0</b>	<b>18.67 (avg)</b>	<b>39.46</b>	<b>46</b>	<b>87.43%</b>	<b>41.22</b>	<b>96.22%</b>

#### Site 4

2959A	191	5	0	27	7.07	7	101.06%	7.26	97.45%
2959B	182	7	0	27	6.74	7	96.30%	7.00	96.30%
2959C	125	5	0	27	4.63	6	77.16%	4.81	96.15%
2959D	74	2	0	27	2.74	7	39.15%	2.81	97.37%
<b>Site Total</b>	<b>572</b>	<b>19</b>	<b>0</b>	<b>27.00 (avg)</b>	<b>21.18</b>	<b>27</b>	<b>78.46%</b>	<b>21.88</b>	<b>96.79%</b>

#### Site 5

2110E	246	10	2	14	17.57	19	92.48%	18.29	96.09%
2110H	73	0	0	14	5.21	19	27.44%	5.21	100.00%
<b>Site Total</b>	<b>319</b>	<b>10</b>	<b>2</b>	<b>14.00 (avg)</b>	<b>22.78</b>	<b>38</b>	<b>59.96%</b>	<b>23.50</b>	<b>96.96%</b>

1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Not Scheduled(N)
6. Statuses counted as Absent: Excused(E), Unexcused(U)
7. Statuses counted as Neither: No Class (-)

See Glossary at the bottom of the page for an explanation of numbers and categories