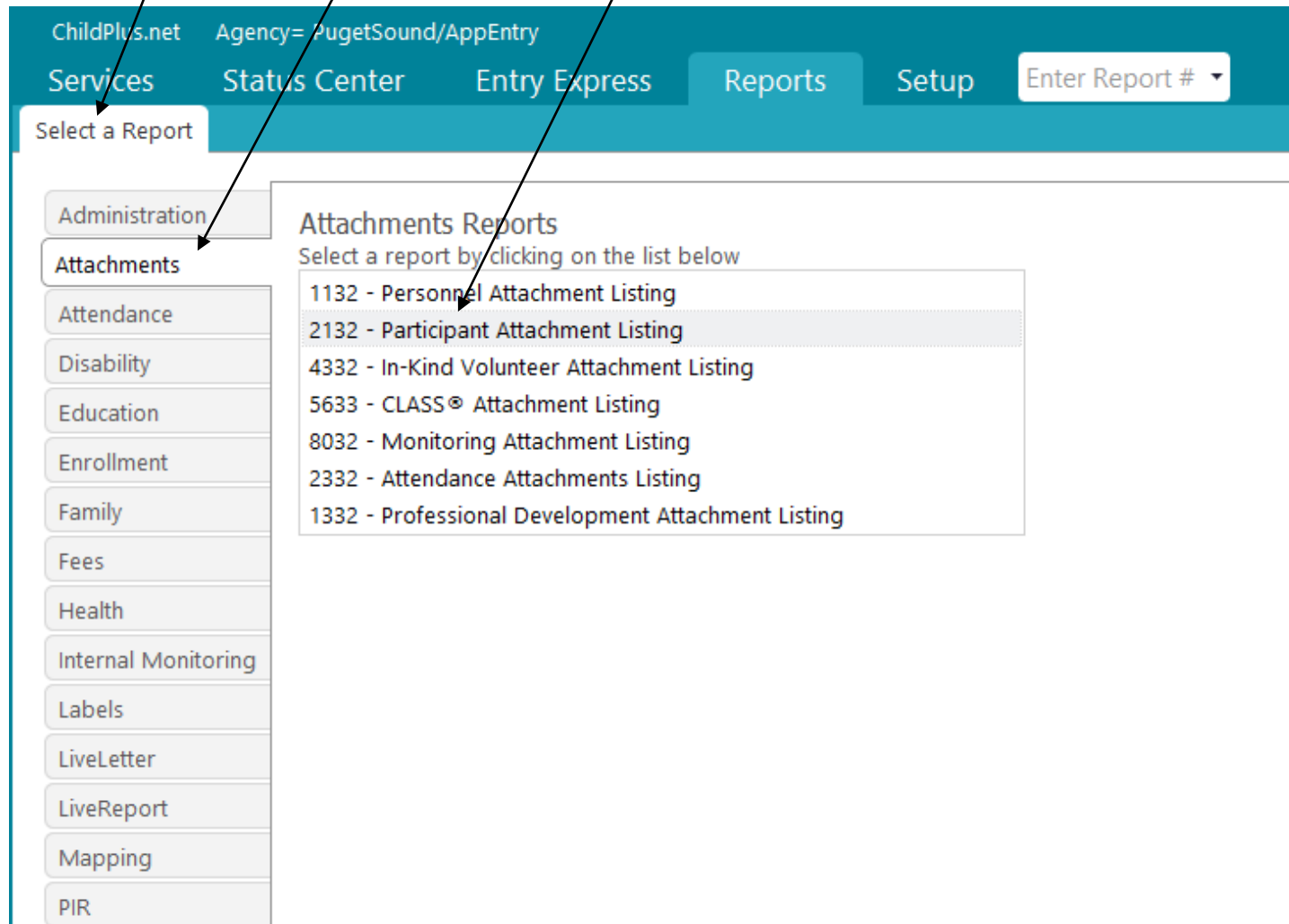


Running Report #2132 – Participant Attachment Listing

- 1) Select a Report 2) Click Attachments 3) Select 2132 - Participant Attachment Listing



The screenshot shows the ChildPlus.net interface. At the top, there is a navigation bar with the following elements: "ChildPlus.net", "Agency= PugetSound/AppEntry", "Services", "Status Center", "Entry Express", "Reports", "Setup", and "Enter Report #". Below the navigation bar, there is a "Select a Report" dropdown menu. On the left side, there is a vertical list of categories: Administration, Attachments, Attendance, Disability, Education, Enrollment, Family, Fees, Health, Internal Monitoring, Labels, LiveLetter, LiveReport, Mapping, and PIR. The "Attachments" category is selected, and a list of reports is displayed in a white box on the right. The list contains the following items: "1132 - Personnel Attachment Listing", "2132 - Participant Attachment Listing" (which is highlighted), "4332 - In-Kind Volunteer Attachment Listing", "5633 - CLASS® Attachment Listing", "8032 - Monitoring Attachment Listing", "2332 - Attendance Attachments Listing", and "1332 - Professional Development Attachment Listing".

(You can select a Program Term, Site or Classroom if you like, or you can run it to see any/all attachments.)

You can also use the Advanced Setup to select multiple sites you wish to view at once.

ChildPlus.net Agency= PugetSound/AppEntry

Services Status Center Entry Express Reports Setup Enter Report # Help

Select a Report 2132 - Participant Attachment Listing

General Custom Filters Individuals Print Preview

Program Term <ALL>
Program Option <ALL>
Group < All Groups >
Group By Agency
Agency Puget Sound ESD - HS/EHS
Site < All Sites >
Classroom < All Classrooms >

Advanced Setup

Status
 All
 New
 Waitlisted
 Accepted
 Enrolled
 Dropped
 Drop/Wait
 Drop/Accept
 Completed
 Abandoned

Grouping
 Agency
 Site
 Classroom

Report Type
 Detail
 Summary
 Worksheet
 Individual

Show attachments from these service areas All
 Education
 Application
 Health
 Immunizations

Show attachments of these types All
 A5 - Application-Pointed 15/16
 AP - Application-Pointed 14/15
 APB - Application - Incorrect
 APP - Application
 AR - Application - Returning
 ASQ - ASQ Results
 AU - Application-Unpointed 14/1
 CAC - CACFP - Milk Substitution

Show all attachments
 Show all attachments added during a certain date range
 Show all participants
 Show only participants who have an attachment
 Show only participants who do not have an attachment

Include items attached to ...
 the participant
 other adult family members
 other child family members
 the family
 Show Notes

For a detailed explanation of report set-up options, see [Glossary for ChildPlus Report Set-Up](#) under General ChildPlus Resources

Select all attachment types you wish to view.

Leave all checked in the service area list box. (Depending on what you want to view.) You can select "All" to include attachments located in any part of the system.

You can show all attachments

You can also run the report to show only attachments that have been uploaded during a specific time frame. This is useful if you *keep track of the last time you checked your attachments* and just want to see what is new.

Select "Show only participants who have an attachment," "Show all," or "Show only participants who do not have..." to see where attachments might be missing.

You want to be sure you include items attached to the participant (the default setting should be fine)

You can click on the Participant name to go to their record (this will take you to the Family Application screen).

Or You can also click directly on the attachment you wish to view. This is the most convenient method.

ChildPlus.net Agency= Puget Sound/AppEntry
 Services Status Center Entry Express Reports Setup Enter Report #
 Select a Report 2132 - Participant Attachment Listing x
 K < > X Go to Page Page Width Save As PDF, Excel, etc. Search Print Refresh Close

4/18/2016 11:17 AM
Puget Sound ESD - HS/EHS
2132 - Participant Attachment Listing
 Agency: Puget Sound ESD - HS/EHS, Enrollment Status: Enrolled, Dropped, Drop/Wait Service Areas: Health, Immunizations, Participants with Attachments Page 1 of 1 acelc1

Participant	Service Area	Attachment Type	Description	Attached To	Added	Added By	File Name	Size
Apple Cheeks ELC								
Kardashian, Kim	Health	Child Health Plan	View food allergy	Kardashian, Kim	1/14/16	ISCons3, Cathy	KIM K CHP.pdf	432K
	Health	Immunization Record	View x missing signature	Kardashian, Kim	1/14/16	ISCons3, Cathy	kim k cis 2.pdf	145K
	Health	Dental Records	View x	Kardashian, Kim	1/14/16	ISCons3, Cathy	KIM K DENTAL 3.pdf	219K
	Health	Health and Developm	View x 1-5 year old	Kardashian, Kim	1/14/16	ISCons3, Cathy	KIM K HEALTH HIST	875K
	Health	HIPPA Form	View x exp 6/16	Kardashian, Kim	1/14/16	ISCons3, Cathy	KIM K ROI.pdf	256K
	Health	Physical Exam Form	View 4 yr	Kardashian, Kim	1/14/16	ISCons3, Cathy	KIM K WELL CHILD 1	184K
	Health	Physical Exam Form	View x 3 yr	Kardashian, Kim	1/14/16	ISCons3, Cathy	KIM K WELL CHILD 2	704K
Lovegood, Luna	Health	ASQ Results	View	Lovegood, Luna	10/28/1	Training, FS	Lovegood_Luna_201	28K
	Health	Health Screening Res	View	Lovegood, Luna	10/28/1	Training, FS	Lovegood_Luna_201	10K
Patil, Padma	Health	ASQ Results	View	Patil, Padma	10/28/1	Training, FS	Patil_Padma_2015_1	32K
	Health	Health Screening Res	View	Patil, Padma	10/28/1	Training, FS	Patil_Padma_2015_1	13K
Potter, Harry	Health	Dental Records	View x	Potter, Harry	1/14/16	ISCons3, Cathy	harry potter dental.pdf	471K
	Health	Health and Developm	View x 1-5 years	Potter, Harry	1/14/16	ISCons3, Cathy	harry potter health his	921K
	Health	HIPPA Form	View x	Potter, Harry	1/14/16	ISCons3, Cathy	harry potter roi.pdf	255K
	Health	Physical Exam Form	View x 3 yrs	Potter, Harry	1/14/16	ISCons3, Cathy	harry potter wbe 3 yrs	269K
	Health	Physical Exam Form	View x 2 yrs	Potter, Harry	1/14/16	ISCons3, Cathy	harry potter well child	999K
Squarepants, SpongeBob	Health	Immunization Record	View x dtap	Squarepants, Sponge	1/14/16	ISCons3, Cathy	SPONGEBOB CIS 1.	351K
	Health	Dental Records	View x 6mo recall	Squarepants, Sponge	1/14/16	ISCons3, Cathy	SPONGEBOB DENT	214K
	Health	Health and Developm	View	Squarepants, Sponge	1/14/16	ISCons3, Cathy	spongebob health hist	946K
	Health	Health and Developm	View updated	Squarepants, Sponge	1/14/16	ISCons3, Cathy	spongebob health hist	1074
Star, Patricia	Health	Immunization Record	View	Star, Patricia	1/14/16	ISCons3, Cathy	PATRICIA STAR CIS.	297K
	Health	Dental Records	View September 2015	Star, Patricia	1/14/16	ISCons3, Cathy	PATRICIA STAR DEN	210K
	Health	Lead Test	View	Star, Patricia	1/14/16	ISCons3, Cathy	PATRICIA STAR LEA	121K
	Health	Health and Developm	View	Star, Patricia	1/14/16	ISCons3, Cathy	PATRICIA STAR health	908K
	Health	Physical Exam Form	View wcc 3 yrs	Star, Patricia	1/14/16	ISCons3, Cathy	PATRICIA STAR WEL	393K
Weasley, Fred	Health	ASQ Results	View	Weasley, Fred	10/28/1	PM1, Pamela R	Weasley_fred_2015_	28K
	Health	Health Screening Res	View	Weasley, Fred	10/28/1	PM1, Pamela R	Weasley_Fred_2015_	10K

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