

## Self-Assessment Improvement Plan - Cheat Sheet

### **School Readiness Services:**

1. Evaluate the connection of School Readiness goals to the other work of the agency, for example, Peer Programs, Healthy Habits, and focus on Attendance.
2. 90% minimum attendance: Make sure everyone knows the requirement of 90% minimum attendance.
  - a. Make sure all staff and families know why attendance is so important and that it connects to school readiness goals.
  - b. Create a system to measure and track children that have chronic absences.
  - c. Create training materials for staff that puts a cultural competency lens on attendance.
3. Healthy Habits:
  - a. Link school readiness goals and family health goals with childhood obesity prevention. Create trainings and tools for staff and families to help communicate obesity concerns.
  - b. Evaluate the focus of Peer Programs and determine opportunities to weave our School Readiness Goals and the Healthy Habits/5-2-1-0 campaign into the programs.
4. Teaching and Curriculum:
  - a. Create a way to gather input from center leaders and staff around their needs in this area. Use their input to create a plan for supporting teaching and curriculum use. .
5. School Readiness goals:
  - a. Work with teachers on parent engagement trainings and communication tools, for example, a one-page document that shows a teacher how she/he could work with parents to create goals for their children and how to help children make progress towards those goals.
  - b. Work with teachers on how to better engage families in the ongoing child assessment process to support the child's development and school readiness goals at home and in school.

### **Family Engagement Services**

1. Create a plan for staff trainings and coaching to improve our family engagement.
  - a. Use the Parent Family and Community Engagement Framework (PFCE) as a resource and work with staff to use it in their work with families.
  - b. Work with families and staff to determine how to measure whether our approach to family engagement is effective.
2. Policy Council:
  - a. Create strategies to recruit active Policy Council members to work with sites where there is no PC member or where the PC member does not attend meetings regularly.
  - b. Identify the reasons why Policy Council does not have more diverse representation.

### **ERSEA System**

1. Enroll more children with disabilities:
  - a. Analyze the enrollment of children with disabilities by center.
  - b. Work with centers who are meeting the 10% minimum to learn about their strategies to successfully enroll children with disabilities.
  - c. Work with centers who are NOT meeting the 10% minimum to learn about their barriers to enroll children with disabilities.
  - d. Share with everyone the strategies that have been successful to enroll children with disabilities.