

**Puget Sound ESD Early Learning Policy Council**

**Executive Board Agenda**

February 17, 2015

10:00 AM – 1:00 PM



**Early Learning Program**

Puget Sound Educational Service District

Time	Topic & Purpose	Presenter(s)
<b>10:00 – 10:15</b>	<b>Welcome &amp; Introduction of New Executive Board Members</b> <b>Purpose:</b> Welcome the new members, Zayda Quintana & Alicia Luke	<b>Nubia Lopez</b>
<b>10:15 – 10:40</b>	<b>Personnel Actions</b> <b>Purpose:</b> Review the Personnel Actions for the month	<b>Nubia Lopez</b>
<b>10:40 – 11:15</b>	<b>Leadership Practices: Inspire a Shared Vision</b> <b>Purpose:</b> Discuss the second Leadership Practice: Inspire a Shared Vision	<b>Nubia Lopez</b>
<b>11:15 – 11:40</b>	<b>Debrief January PC Meeting</b> <b>Purpose:</b> Discuss what worked well at the January meeting and what could be improved for future meetings.	<b>Nubia Lopez</b>
<b>11:40 – 11:50</b>	<b>Preview February PC Meeting</b> <b>Purpose:</b> Discuss the agenda items for the February PC meeting	<b>Lori Pittman</b>
	<ol style="list-style-type: none"> <li>1. <u>PC Monthly Business</u> <ul style="list-style-type: none"> <li>• Personnel actions</li> <li>• Treasurer’s report</li> <li>• January meeting minutes</li> </ul> </li> <li>2. <u>Self-Assessment</u></li> <li>3. <u>System Groups</u> <ul style="list-style-type: none"> <li>• H &amp; E: Health Statistics &amp; Menu Review</li> <li>• F&amp;C Partnerships: Enrollment &amp; Attendance Reports</li> <li>• M&amp;O: Budget Review &amp; ECEAP Grant Application</li> </ul> </li> <li>4. <u>Community Complaint Policy &amp; Procedure</u></li> </ol>	
<b>11:50 – 12:15</b>	<b>Lunch</b>	<b>All</b>
<b>12:15 – 12:40</b>	<b>Data Fluency &amp; Data Principles</b> <b>Purpose:</b> Discuss what data skills could support our PC representatives in their role of governance.	<b>Nathalie Jones</b>
<b>12:40– 1:00</b>	<b>Policy Council Video</b> <b>Purpose:</b> Learn about the proposed plan to produce a Policy Council video	<b>Melissa Laramie</b>
<b>1:00</b>	<b>Adjourn</b>	<b>All</b>

**Upcoming Meetings and Events:**

February 24<sup>th</sup> from 10:00 AM – 2:00 PM:

Policy Council Meeting

March 10<sup>th</sup> from 10:00 AM – 1:00 PM:

Executive Board Meeting