



EARLY LEARNING POLICY COUNCIL

ATTENDANCE

July 21, 2015

PARENTS

Name	Center
Abril M	Federal Way SD
Amanda T	WCCW EHS
April M	Federal Way SD
Cassandra P	Clover Park SD
Dale A	Kent Youth & Family
Debi C	Past Parent
Gabriela V	Roosevelt Early Head Start
James P	Clover Park SD EHS
Joanne S	PSESD Board of Directors
Joungsuk S	Bellevue SD
Lauretta P	Federal Way SD
Rebecca S	Peninsula SD
Shereese R	Kent Youth & Family
Susan B	Bates Technical College
Vincent L	MCFHC
Zayda Q	Past Parent

Name	Center
Allison C	Bellevue SD
Angela L	Tacoma SD
Carolyn S	MCFHC
Corneisha J	Past Parent
Dana C	Renton SD
Ellen O	WCCW EHS
Grace S	Past Parent
Javier A	Auburn SD
John C	Clover Park SD
Kim R	WCCW EHS
Nicole H	Federal Way SD
Rosa L	Auburn SD
Stephanie S	Clover Park SD
Tasha C	Auburn SD
Yessica O	PCCC

GUEST PARENTS

Christal S, Clover Park SD
Matthew W, Evergreen

Michelle E, YMCA Redmond

INTERPRETER

Adriana Flores

Margarita Arias

GUEST STAFF

Amy Brown, ACAP
Cynthia Gosling, Early Head Start

Heather Wilson, Family Childcare
Kathy Schirman, Family Childcare

PUGET SOUND ESD STAFF

Chelle Herbruger, Peer Programs
Connie Ashmun, Special Services
Denyse Guthrie, Program Specialist
Lori Pittman, Policy & Advocacy Advisor
Nicole Chu, Family Support Manager

Nubia López, Project Manager
Pamela Raya-Carlton
Tafra Jones, Policy Council Assistant
Verda Lofton, Director of Educational Equity

Welcome and Agenda Overview – Javier A.

Javier reviewed what we would be discussing during the meeting. Gaby asked to have her center name corrected.

June 9, 2015 Minutes – Zayda Q.

Zayda asked the council if they had any questions about attendance or about anything else.

Javier called for a vote. Motion to approve the minutes by Cassie and seconded by Amanda. Motion carried.

Treasurer's Report – Debi C.

Debi C presented the Treasure's report at 10:23.

Where is the balance? Debi answered that it was at the bottom. Does ECEAP have its new budget? It begins in July.

Javier called for a vote. Motion to approve the minutes by James, seconded by Grace. Motion carried.

Staff Hiring Process – Gabriela V.

Gabriela asked at 10:28 what has happened in regards to staff hiring.

Javier called for a vote at 10:31. Angela motioned to approve the June personnel actions, seconded by Tasha. Motion carried.

Continuation Grant, including Improvement Plans and Community Needs Assessment– Lori Pittman

Lori asked: Who knows what a continuation grant is? Grace answered: Is the support needed to continue funding Head Start.

Before this year:

- Program Services and System Descriptions
- Activity Update
- What is new
- Self Assessment results and Improvement Plan
- Training and technical assistance plans

Currently, 5 year cycle:

- Focus on program and school readiness goals
- Progress indicators and results
- What is new or different in our services and systems
- Self Assessment results and improvement plan
- Training and technical assistance plans

Went over improvement plans in small groups, we discussed the following: Ongoing monitoring, Communication, and Human Resources systems, ERSEA, School Readiness, Family Engagement, and Health and Child Safety services.

Cassie asked: if a child has type 1 diabetes, and they have to pull him out to check his sugar; is that considered a certain level of disability? Connie responded: the interesting part is trying to discern what a disability is when viewing the data, if there is progress made; then a disability wouldn't be suspected.

Lauretta asked: What happens when there are children on wheelchairs that do not have a learning disability? Connie responded: they are welcome to attend.

Javier called for a vote on the Self Assessment Improvement Plan at 11:33. Allison motioned to approve the Self Assessment Policy as presented; Nicole seconded the motion. Motion carried.

Community Needs Assessment Update

Each year the PSESD Early Childhood Program reviews community data to better understand the needs and resources within our community. During the Spring of 2014 we completed a comprehensive evaluation. For this year's update, we conducted an in depth analysis in these two areas:

- Eligible populations based on income; of certain ages by district and region. (0-3, 3 year olds, 4 year olds)
- Population of children with disabilities by specific ages in each region.

The office of Head Start requires that at least 10% of our enrolled children are children with disabilities. Our goal is that as a whole, for the ECEAP and HS programs to reach that 10%. This year we didn't reach the minimum 10%, but our community needs data tells us that in our region, there are a lot of children with disabilities (see the report).

Our goal is to tell the Government that we need dollars in order to serve 10% more of children with disabilities.

In our new groups we discussed:

1. How can we improve our recruitment and enrollment of children with disabilities?
2. How can we improve to find parents/ families of children with disabilities so they can learn about our program?
3. What resources or community partnerships can help us improve our recruitment and enrollment of children with disabilities?

In our group we talked about how the local news channels is a good and powerful way to reach parents.

What is New in Our Grant - Health

- Classroom and playground Assessment tool
- New oral health partnership
- Ready, Set Go Training– 5210 Initiative

What is New in Our Grant - Child Development/Education

- Training on the new Creative Curriculum
- Using children assessments to inform professional development
- Use ASQ program wide

What is New in Our Grant - Family Support

- Eligibility criteria
- Final Rule Responses
- School Readiness goals at the first parent-teacher conference

What is New in Our Grant - Early Head Start

- Assessment Tool review
- New staff model

What is New in Our Grant - Governance and Management

- Head Start Advisory Committee
- New Leadership (Assistant Superintendent)
- Staff input for program planning

What's Next?

Grant 104 (Head Start)

- Submit on July 31
 - Fiscal Year: November 1, 2015 – June 30, 2016
 - \$20 million
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- Begin the re-competition process on November, 2015

Grant 187 (Head Start Expansion)

- Submit on July 31st
- Fiscal Year: November 1, 2015 – October 31, 2016
- \$2 million
- Funds for year 3 of the 5 year cycle

Javier called for a vote on the Continuation Grants (grants 104 and 187). Cassandra motioned to approve the application for the Continuation Grants and that all questions were answered, Susan seconded the motion. Motion carried.

Subgroup Report Back: Health & Education

Overview of Office of Head Start new Early Learning Outcomes Framework

Subgroup Report Back: Management & Operations

Fiscal Overview

- Reviewed the Head Start, EHS, and ECEAP Fiscal Reports – the amount actually expended in each grant compared to what has been budgeted
- Also reviewed the Procurement Card Report, budgets for each grant, and in-kind reports for the EHS/HS grants

Abril motioned to approve that the fiscal reports have been presented, reviewed and that all questions were answered, and Debi seconded. The fiscal reports were approved.

Subgroup Report Back: Family & Community Partnerships

Attendance Report for April & Enrollment Report for June

- Reviewed the Attendance Reports for April and the Enrollment Reports for June and discussed the reasons behind vacancies.

Debi motioned to approve that the attendance and enrollment reports were presented, reviewed, and that all questions were answered, and Stephanie seconded. The attendance and enrollment reports were approved.

Respectfully submitted by Zayda Q. (Secretary/Treasurer)

Upcoming Meetings:

Race/Equity Training (optional)	Policy Institute
Thursday, July 23, 2015	Thursday, July 30, 2015
9:30 a.m. to 2:00 p.m.	9:30 a.m. to 2:00 p.m.

Sabrina Eubanks, Co-Chair, ECEAP: _____

Javier Armas, Co-Chair, Head Start: _____