

Center Director meeting

Sept 28, 2017

9am to 2pm

Puget Sound ESD – Cedar/Duwamish/Snoqualmie

Welcome Back, Intro New CDs, Teams & Groups – Talena

Meet and greet activity

NEW partners:

- Northshore SD – Karen Zehm
- Childhaven – Kelly Emery

NEW Staff:

- Shoreline – Holly Ogden
- Highline SD – JoDeen Cushman

Purpose and Agenda Overview – Talena (refer to PPT)

Organizational Redesign Overview – Talena (refer to PPT)

- Visioning: Summary of our work
- Our Why
- Key Elements
- Partnerships are key
- Interdisciplinary – building capacity in others

Introduction of Teams

- Team A,B,C, EHS-CCP, Tiered Supports,
- Consultants
- Health Nutrition Safety
- Monitoring & Compliance
- Disability Services
- Mental Health
- Multilingual Services
- Equity & Inclusion
- Support staff

Structures of Support: What we are working on

- Vision
- Operationalizing
- Operating
- Fully staffed
- Responsiveness
- Connections – teams, content, subcontractors
- Communication all types and all levels

- Procedures, processes, updates
- Clarity at all levels
- 5-year goals/ongoing self-assessment

Big Updates – Talena, Nubia, Cheryl Polasek, Merri McBride (refer to PPT)

Staff Information Forms (SIFs)

- This starts the whole process for us to communicate with center staff
 - Emails
 - E-Alerts
 - Connector
 - Databases
- Very important that SIFs are turned in promptly for new staff, changes and staff leaving
- If we don't receive promptly, your staff will not be receiving critical information
- Check out the rosters you received today and make any changes through the online Staff Information Forms

Portable Background checks (ECEAP)

Criminal Record Checks (HS/EHS)

- ECEAP – anyone that is new a PBC must be done. This is a state statute, not an ESD policy
- Look for information in the Connection and E-Alerts
- DEL is aware of the redundancy that they are requiring and is looking into this
- Write questions on note cards

Active Supervision Plan Process

- E-alert will go out when Litmos portal has been set up for submitting Summary Form
- New form is in the ELPM – it is very different
- Active Supervision posters were handed out - put up 2 in each classroom

Entering Health Events in ChildPlus (HS/EHS only) – Cheryl Polasek

- Instructions will be sent out in an E-Alert soon
- Trying to simplify what staff enter for “health events”

MyTeachingStrategies – Merri McBride

- Many glitches in system
- Merri has been working with DEL
- Information will be in Connector on how to address some of the problems
- Write down individual questions and we will get back to you

Round Robin – Teams

- Health Nutrition Safety
- ERSEA
- Family Engagement

- Education
- Dual Language Learners
- Disabilities
- Mental Health
- Team Supports
- Administration
- Monitoring

Redesign Evaluation – Nathalie Jones (refer to PPT)

- The Why of the EL Redesign
- Phase I – next 6 months
- Phase 2 – 2nd half of this year into next year
- Phase 3 – years 2 & 3

Learning Labs:

- Active Supervision – Required all
- Health Information ChildPlus – Required HS/EHS
- Staff Information Forms – Optional
- Litmos (online learning platform) – Optional
- Informal Team Networking

NEXT MEETING

Thursday, Oct 19

1-4pm