



# Early Learning Program

Puget Sound Educational Service District

## Center Director meeting

May 25, 2017

9am to 12:30pm

<http://www.earlylearningwa.org/index.php/for-staff/center-director-hub/center-director-meetings>

## Welcome, Updates – Kay Lancaster

### New to meeting:

- Nancy Young – Issaquah SD

### USDA – Cheryl Polasek

- Food service directors were trained on new changes, 14 attended
- Sun screen information in June Connector – parent permission only, no medical permission needed. Refer to [Senate Bill 5404](#)

### ECEAP Expansion – Talena Dixon

- Applied for 356 slots
- Once we hear from DEL, we will pull together everyone who applied and talk about next steps to get ready for the next program year

### Legislative Updates – Lori Pittman

#### State

- We are now in 2<sup>nd</sup> special session
- If budget is not set by June 30<sup>th</sup>, state government will shut down, which will affect ECEAP
- Look for any E-Alerts on any updates

#### Federal

- President has put out his budget, just remember that this is not the budget
- Congress passes the budget
- Head Start is in his budget but it is flat funded as it stands now

### Contracts – Talena, Kay

#### ECEAP

- Need to wait for state legislature and their decision
- We cannot send out contracts until funds are allocated to the ESD, that has not happened
- As soon as we hear, contracts will go out asap after that
- Send a draft calendar if you don't have contracts yet and mark it DRAFT
- We are in 100% compliance on staff qualifications in ELMS
- If we are not in compliance, DEL can hold our voucher, which means sub-contractors don't get paid



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- Please let us know if something is not working, ex: sending forms more than once – let Talena and Kay know

### Head Start

- We have scenarios built if we need to do some rollbacks
- Survey will go out next week to get your feedback on budgets

### **Pointing children with disabilities** (10% enrollment of children on IEP/IFSP) – Nicole Chu and Merri McBride

- This is for HS/EHS only and is mandated by the HS Performance Standards
- If we don't meet the 10%, we need to do a waiver, we have applied for waiver for this year, have not heard back yet
- Need to meet by February
- Report to OHS by grant
- We were advised by Region X to make adjustment within our system in order to meet the 10% requirement
- ERSEA committee has already discussed and recommended
- ESD will revisit this adjustment mid-year to evaluate effectiveness
- Update partnership agreements with school districts
- We will send something out to all CDs once this has been approved
- If you have had challenges in meeting the 10% you need to be more diligent during your selection process to be sure you are meeting that 10%

### **New online platform** – Cheryl Habgood, Mike Condardo

- Litmus is the new platform
- It will be available from various electronic platforms
- 64 courses – most are designed for new staff
- Available to site staff July 10<sup>th</sup>
- ESD has to do enrollments for all staff – you cannot enroll yourself into system
- CDs will be able to see where their staff are at in their courses
- Will do a show & tell of system at June 15 CD meeting

### **Center Calendars** – Nathalie Jones

- Templates are available on the [Center Director webpage](#) – due by July 14
- Directions are provided on webpage
- Complete them in excel if possible

### **June meeting**

- Will be sharing out about the new support teams at that time
- Looking at GOLD data



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## **New Design** – Team members

- Phase 1 of hiring is complete to fill new positions
- Phase 2 will be starting
- Developing team – will unveil at June CD meeting

## Reviewed the Q&A hand-outs from the April meeting

### Health/Nutrition/Safety

- Cheryl, Janice and Kay are meeting with the School Nurse Corp (SD nurses) contact here at the ESD.
- This will be an ongoing discussion
- Medications need to be readily available in the classroom – this issues will need more thought
- There will be no annual health training this year, there will be some online training
- Immunizations and CHP need to be uploaded on new enrollments

### Coaching

- It is part of professional learning system
- will be based on need and not every site's coaching will look the same
- it will be a jointly addressed plan between CD and Team Manager

## **Self-Assessment/Five-Year Goals** – Nathalie Jones

- Five-Year Goals
  - Inclusive Planning System
  - Enrolling Children and Families of Color
  - School Readiness
- Plan – Do- Study – Act
- Self-Assessment is the study phase of Plan-Do-Study-Act
- Task force meetings have been happening since March
- We will bring your input from today's meeting into this process
- Shereese Rhodes and Krystina Cummins, PC parents, shared their experience of participating in the SA Task Force meetings