

GRAPHIC ORGANIZER
Puget Sound ESD – Early Learning
Professional Learning Planning

Name:
Center:

Purpose: To look at data to inform professional learning planning for staff with the goal of increasing staff’s knowledge, skills and practice to positively impact child and family outcomes.

What	How
Step 1 – Assess children’s developmental and educational needs; assess families’ needs to support success in school	<ul style="list-style-type: none"> Determine what data (formal and informal) is currently available. Consider Early Learning Priorities, SR Goals, the goals of your organization, etc. to determine what data you will analyze.
Step 2 - Analyze data to identify knowledge and skills that site staff need to address child and family needs	<ul style="list-style-type: none"> Analyze selected data in order to develop goals that will build knowledge and skills of staff that will increase site staff effectiveness to positively impact outcomes for all children and families. From your analysis, identify any patterns that show a need for growth. Select 2 or 3 priority areas in which to write PL goals
Step 3 – Develop individual and group goals, PL activities, implementation criteria	<ul style="list-style-type: none"> Identify the priority areas to determine goals for your group for the upcoming school year. Write goal statements that reflect building knowledge, skills and practice that will increase site staff effectiveness to positively impact outcomes for all children and families. Determine what PL is needed for your group to meet goals. Consider a variety of PL activities as well as job imbedded PL.
Continue with the following in the fall for returning staff:	
Step 4 – Ongoing PL	
Step 5 – Implement new knowledge, skills, practice	
Step 6 – Evaluate new knowledge, skills, practice	
Step 7 – Evaluate outcomes.	



Professional Learning 2014-2015	Professional Learning 2015-2015	Why did you choose this?