

## Running Report 3020 – Requirements Assessment

### 1) Select Reports



The screenshot shows the ChildPlus.net web application interface. The browser address bar displays 'ChildPlus.net Agency= PugetSound/Test\_Agencies'. The navigation menu includes 'Services', 'Status Center', 'Entry Express', 'Reports', 'Management', 'Setup', 'Tools', 'Help', and 'Community'. A search box for 'Enter a Report Number' is visible. Below the navigation, a list of service areas is shown: 'Family Application', 'Enrollment', 'Family Services', 'Health', 'Immunizations', 'Disability', 'Mental Health', 'Birth', 'Pregnancy', 'Transportation', 'Education', 'Ed and Work', 'PIR', and 'In-Kind'. The 'Reports' menu is highlighted, and an arrow points to it from the '1) Select Reports' header. The main content area displays a list of participants under the heading 'My Participants'.

My Participants	
Acosta, Moises	9/10/2008
Aguilar, Matthew	7/4/2009
Ahmed, Jamila	8/2/2009
Aldarwish, Ali	3/25/2009
Cardwell, Kaileena L	2/14/2010
Chaname, Jaden	3/19/2009
Donner, Sylvia	2/23/2009
Faber, Marcus	5/19/2009
Floriano-Cruz, Brian	9/16/2008
Garcia, Jada-Paulette	5/6/2010
Miranda, Cristal	11/20/2009

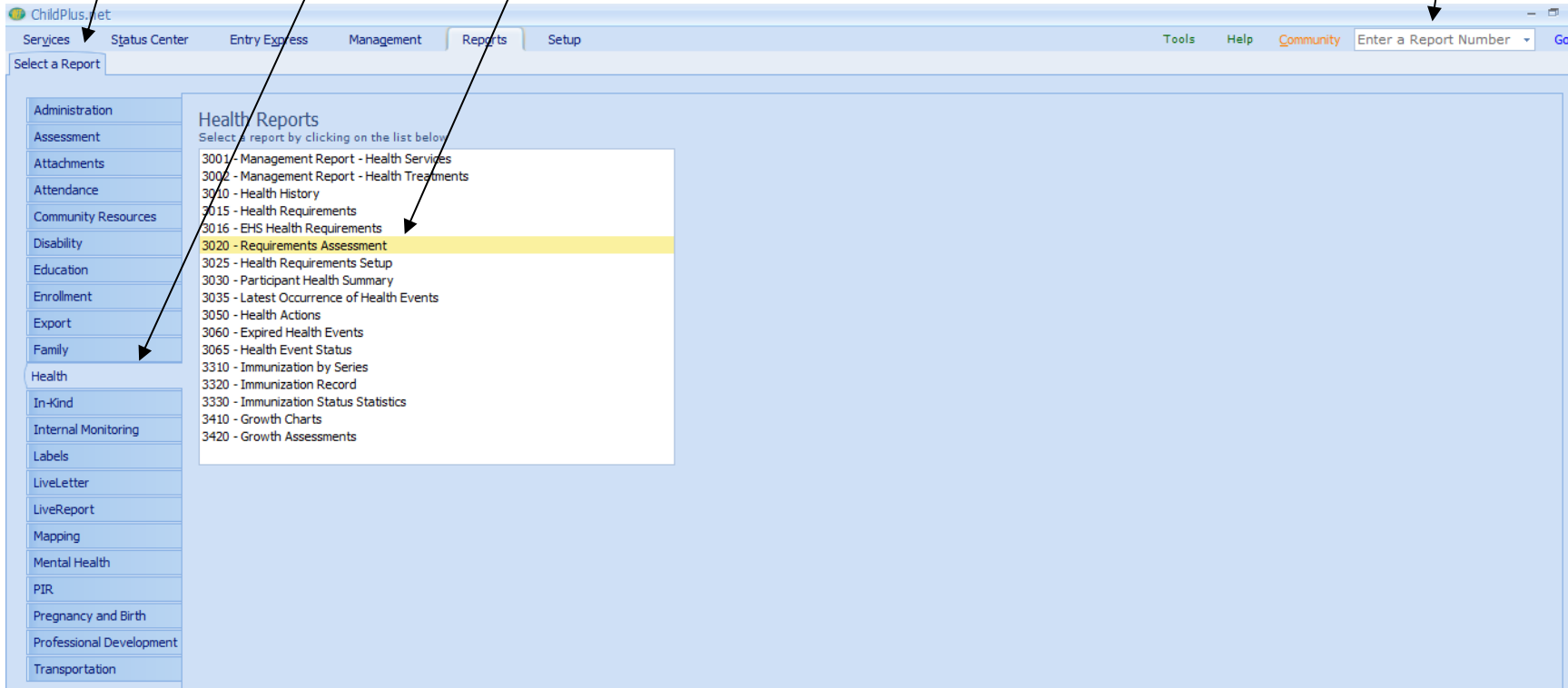
Participants Listed: 11 Use F6 to toggle  
[Change Who Appears in this List](#)

2) Select a Report

3) Select Health

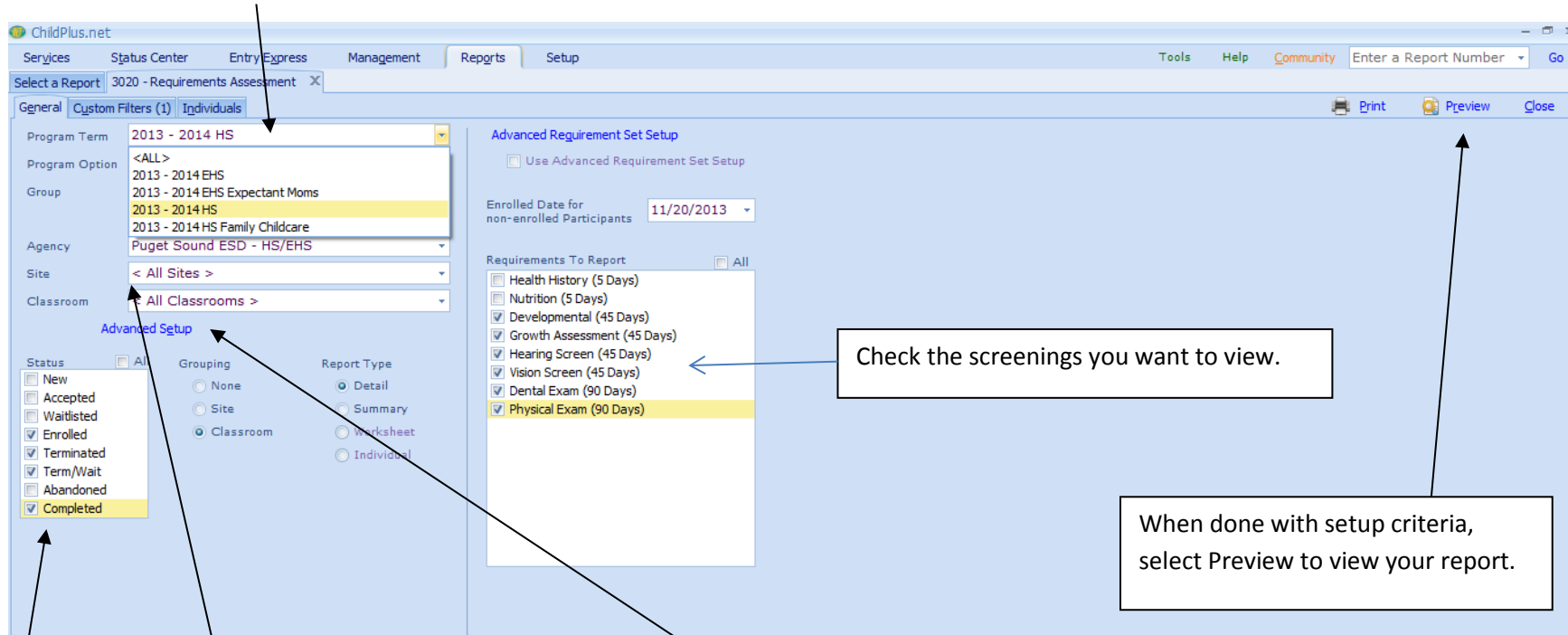
4) 3020 – Requirements Assessment

(You can also enter report number in dropdown box from any screen.)



A single Program Term is required when running most Health reports.

5) Select the correct Program Term for your class(es).



6) Select the Site and Class or Classrooms you wish to view.

*Advanced Setup can be used to choose multiple Sites or Classrooms.*

7) Select Enrollment Status to include Enrolled, Terminated, Term/Wait, Completed

You can choose to view only currently Enrolled children or all children that have been in your program this year. Remember that all children enrolled, even for one day, are counted for the end of the year Program Information reporting. If a screening was done, it needs to be collected for entry into ChildPlus.

## 8) Tip! Before you click Preview – select the Custom Filters tab

The screenshot shows the ChildPlus.net interface with the 'Custom Filters (1)' tab selected. The table below represents the data shown in the 'Custom Filter Name' column:

Use Filter	Category	Custom Filter Name	Custom Filter Text
<input type="checkbox"/>	Participants	Parental Status Equals Two Parent	Family.Parent Type Code EQUALS 'Two Parent Family'
<input type="checkbox"/>	Participants	Participation Year <> 1	Enrollment.Participation Year NOT EQUAL TO '1'
<input type="checkbox"/>	Participants	Participation Year = 1	Enrollment.Participation Year EQUALS '1'
<input type="checkbox"/>	Participants	Participation Year 2 or Greater	Enrollment.Participation Year GREATER THAN OR EQUAL TO '2'
<input type="checkbox"/>	Participants	PIR - Foster at any time during year	PIR Addendum.Foster care during program year EQUALS 'Yes'
<input type="checkbox"/>	Participants	PIR - Migrant Field Check	PIR Addendum.Migrant Services Begin Enroll EQUALS 'Yes' OR PIR Addendum.Migrant Services End Enroll EQUALS 'Yes'
<input type="checkbox"/>	Participants	PIR - Receives Child Care Subsidy	PIR Addendum.Child Care Subsidy EQUALS 'Yes'
<input type="checkbox"/>	Participants	PIR - TANF Status is Y	PIR Addendum.TANF Status Code EQUALS 'Yes'
<input type="checkbox"/>	Participants	PIR Age 3	Participant.Class Age (In Months) LESS THAN '48' AND Participant.Class Age (In Months) GREATER THAN '35'
<input type="checkbox"/>	Participants	PIR Age 4	Participant.Class Age (In Months) LESS THAN '60' AND Participant.Class Age (In Months) GREATER THAN '47'
<input type="checkbox"/>	Participants	PIR Homeless at Some Time During Year = Y	PIR Addendum.Homeless Family EQUALS 'Yes'
<input type="checkbox"/>	Participants	PIR Homeless at Some Time During Year(not categor)	PIR Addendum.Homeless Family EQUALS 'Yes' AND Enrollment.Income Status Code NOT EQUAL TO 'Homeless'
<input type="checkbox"/>	Participants	PIR Homeless at Some Time During Year-blank	PIR Addendum.Homeless Family EQUALS 'Not Answered'
<input type="checkbox"/>	Participants	Points > 899	Enrollment.Eligibility Points - Total GREATER THAN '899'
<input type="checkbox"/>	Participants	Points Above Parameter	Enrollment.Eligibility Points - Total GREATER THAN '8700'
<input type="checkbox"/>	Participants	Poverty Level Between 100 and 110 Percent	Enrollment.Eligibility - Percent of Poverty Level GREATER THAN '100' AND Enrollment.Eligibility - Percent of Poverty Level LESS THAN OR EQUAL TO '110'
<input type="checkbox"/>	Participants	Poverty Level Percent Parameter (> 100)	Enrollment.Eligibility - Percent of Poverty Level GREATER THAN '100'
<input type="checkbox"/>	Participants	Primary Health Coverage Empty	PIR Addendum.Primary Health Coverage At Enrollment Code IS EMPTY OR PIR Addendum.Primary Health Coverage At End of Enrollment Code IS EMPTY
<input type="checkbox"/>	Family Information	Primary Language at Home Equals English	Family.Primary Language At Home Code EQUALS 'English'
<input type="checkbox"/>	Family Information	Primary Language at Home Not English	Family.Primary Language At Home Code NOT EQUAL TO 'English'
<input type="checkbox"/>	Participants	Race is American Indian or Alaska Native	Participant.Race EQUALS 'American Indian or Alaska Native'
<input type="checkbox"/>	Participants	Race is Asian	Participant.Race EQUALS 'Asian'
<input type="checkbox"/>	Participants	Race is Black or African American	Participant.Race EQUALS 'Black or African American'
<input type="checkbox"/>	Participants	Race is Multi-Racial	Participant.Race EQUALS 'Multi-racial/Biracial'
<input type="checkbox"/>	Participants	Race is Native Hawaiian/Other Pacific Islander	Participant.Race EQUALS 'Native Hawaiian/Other Pacific Islander'
<input type="checkbox"/>	Participants	Race is Unspecified	Participant.Race EQUALS 'Unspecified'
<input type="checkbox"/>	Participants	Race is White	Participant.Race EQUALS 'White'
<input type="checkbox"/>	Participants	Returning from Previous Year	Enrollment.Participation Year EQUALS '0'
<input type="checkbox"/>	Participants	Review Kids	Participant.Review Kid EQUALS 'Yes'
<input type="checkbox"/>	Participants	Review Small	Participant.Review Kid EQUALS 'Yes' AND Participant.FW ECEAP < 110 EQUALS 'True'
<input type="checkbox"/>	Health	SeaMar Dentals	Health Events.Provider Name EQUALS 'Head Start Staff'
<input type="checkbox"/>	Participants	SSI Status is N	PIR Addendum.Supplemental Security Income EQUALS 'No'
<input type="checkbox"/>	Participants	SSI Status is Y	PIR Info.Supplemental Security Income EQUALS 'Yes'
<input type="checkbox"/>	Participants	Teaching Strategies Gold Participants Missing Info	Participant.Name (First) IS EMPTY OR Participant.Name (Last) IS EMPTY OR Participant.Gender Code IS EMPTY OR Participant.Birthday IS EMPTY OR Site.Site Name EQUALS '~<None>' OR Cl...
<input checked="" type="checkbox"/>	Participants	Term Date is Blank	Enrollment.Termination Date IS EMPTY
<input type="checkbox"/>	Participants	Term Reason Not Like No Show - Do not count on PIR	Enrollment.Termination Reason Code NOT EQUAL TO 'No Show (do not count on PIR)'
<input type="checkbox"/>	Participants	Termination Code is Empty or Other Than No Show	((Enrollment.Termination Reason Code IS EMPTY) OR (Enrollment.Termination Reason Code NOT EQUAL TO 'No Show (do not count on PIR)'))
<input type="checkbox"/>	Participants	Termination Reason Like -	Enrollment.Termination Reason Code EQUALS 'Closed Center/Classroom'
<input type="checkbox"/>	Participants	Termination Window	Enrollment.Termination Date IS EMPTY OR Enrollment.Termination Date GREATER THAN OR EQUAL TO '5/16/2013'
<input type="checkbox"/>	Participants	USDA Classrooms	Program Term Classroom.Serves AM Snack EQUALS 'True' OR Program Term Classroom.Serves Breakfast EQUALS 'True' OR Program Term Classroom.Serves Lunch EQUALS 'True' OR Program...
<input type="checkbox"/>	Participants	WCELL Enrollment Window	Enrollment.Enrolled Date GREATER THAN '5/31/2011' AND Enrollment.Enrolled Date LESS THAN '7/1/2011'
<input type="checkbox"/>	Participants	WCELL Consent is Yes	Participant.LEP Consent (4L Use Only) EQUALS 'True'

## 9) Scroll down and put a checkmark in “Termination Code is Empty or Other than No Show”

This will eliminate any children that never actually attended. We do not have to track or collect data about those children.

Remember that once you select a Custom Filter, ChildPlus will remember that you used that filter. The next time you go to run that report your previous Custom Filter will automatically be selected. Clear Selection at the bottom left of the screen will remove any filters selected.

## 10) Click Preview

Missing screenings show as blanks.

Legend for codes is on last page of report. (Copied below for reference)

11/20/2013  
8:56 pm  
admin

**Puget Sound ESD - HS/EHS**  
**3020 - Requirements Assessment**

Page 1  
ChildPlus

Program Term: 2013 - 2014 HS, Agency: Bellevue SD, Site: Bellevue Test 1, Classroom: 8000B, Enrollment Status: Enrolled, Terminated, Term/Wait,  
Completed Date Used for Non-enrolled Participants is 11/20/2013, Custom Filter: "Term Reason Not Like No Show - Do not count on PIR"

Bellevue SD  
Site Bellevue Test 1 - 8000B

Name	Growth Assessment (45 Days)			Hearing Screen (45 Days)		Vision Screen (45 Days)		Dental Exam (90 Days)		Physical Exam (90 Days)					
	Date	Status	Results	Date	Status	Date	Status	Date	Status	Date	Status				
	Provider/Funding	Results	Provider/Funding	Results	Provider/Funding	Results	Provider/Funding	Results	Provider/Funding	Results					
Acosta, Moses 09/10/2008 HepatitisB Completed all for age	09/10/2013	P	H=38.00" W=32lb Oz %=40			10/07/2013	P		08/14/2013	P					
Aguilar, Matthew 07/04/2009 HepatitisB Completed all for age	09/05/2013	P	H=34.00" W=29lb Oz %=78	10/30/2013	N	10/30/2013	P	11/11/2013	P	06/18/2013	P				
Ahmed, Jamila 08/02/2009 HepatitisB Field is blank	09/09/2013	P	H=41.00" W=34lb Oz %=18	09/25/2013	P	09/25/2013	P	05/25/2013	F	03/15/2013	P				
Aidanwish, Al 03/25/2009 HepatitisB Completed all for age	09/09/2013	P	H=31.00" W=23lb Oz %=38	10/02/2013	P	10/02/2013	P	06/02/2013	P						
Cardwell, Kalleena 02/14/2010 HepatitisB Field is blank	09/09/2013	P		10/15/2013	P	10/15/2013	P	07/15/2013	P	06/12/2013	P				
Chenene, Jaden 03/19/2009 HepatitisB Field is blank	09/09/2013	P	H=36.00" W=28lb Oz %=2	10/17/2013	P	10/17/2013	P	07/09/2013	P	10/17/2013	P				
Donner, Sylvia 02/23/2009 HepatitisB Completed all for age	09/09/2013	P													

Note: Disregard "Next immunization date"; it is not accurate on this report

**Screening status codes:**

- B = Parent refused permission – not screened
- C = Completed
- F = Failed 1<sup>st</sup> screening, Needs referral
- G = Failed 2<sup>nd</sup> screening, Needs referral
- N = Needs re-screening, Failed 1<sup>st</sup>
- O = Needs re-screening, Failed 2<sup>nd</sup>
- P = Passed 1<sup>st</sup> screening
- Q = Passed 2<sup>nd</sup> screening
- X = Not required
- Z = Failed 3<sup>rd</sup> screening, Needs referral

Reports can be exported to PDF, CSV, or Excel.

Select Print to print the report. You can also print to PDFCreator for easy emailing.

ChildPlus.net Agency= PugetSound/Test\_Agencies

Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode

Services Status Center Entry Express Reports Management Setup Tools Help Community

Select a Report 3020 - Requirements Assessment

First Page << Previous Next >> Last Page Go to Page Search Zoom Save As PDF, Excel, etc. Print Refresh Close

Enter a Report Number Go

Main Report

11/20/2013 8:56 pm admin

**Puget Sound ESD - HS/EHS** Page 1 ChildPlus

**3020 - Requirements Assessment**

Program Term: 2013 - 2014 HS, Agency: Bellevue SD, Site: Bellevue Test 1, Classroom: 8000B, Enrollment Status: Enrolled, Terminated, Term/Wat, Completed Date Used for Non-enrolled Participants is 11/20/2013, Custom Filter: Term Reason Not Like No Show - Do not count on PIR

Bellevue SD  
Site Bellevue Test 1 - 8000B

Name	Birthdate / Entry Date / Status Next Imm Due Next Imm Due Date Current Immunization Status	Growth Assessment (45 Days)		Hearing Screen (45 Days)		Vision Screen (45 Days)		Dental Exam (90 Days)		Physical Exam (90 Days)	
		Date	Status	Date	Status	Date	Status	Date	Status	Date	Status
Acosta, Moses 09/10/2009 HepatitisB Completed all for age	09/10/2013 Enrolled 09/10/2009	10/08/2013	P			10/07/2013	P	08/14/2013	P		
Aguilar, Matthew 07/04/2009 HepatitisB Completed all for age	09/08/2013 Enrolled 07/04/2009	10/22/2013	P	10/30/2013	N	10/30/2013	P	11/11/2013	P	08/18/2013	P
Ahmed, Jamila 08/02/2009 HepatitisB Field is blank	09/09/2013 Enrolled 08/02/2009	09/28/2013	P	09/28/2013	P	09/28/2013	P	09/28/2013	F	03/18/2013	P
Aldanwish, Al 03/25/2009 HepatitisB Completed all for age	09/09/2013 Enrolled 03/25/2009	10/02/2013	P	10/02/2013	P	10/02/2013	P	08/02/2013	P		
Cardwell, Kaitlene 02/14/2010 HepatitisB Field is blank	09/09/2013 Enrolled 02/14/2010			10/18/2013	P	10/18/2013	P	07/18/2013	P	08/12/2013	P
Chaname, Jaden 03/19/2009 HepatitisB Field is blank	09/09/2013 Enrolled 03/19/2009	09/18/2013	P	10/17/2013	P	10/17/2013	P	07/08/2013	P	10/17/2013	P
Donner, Sybilie 02/23/2009 HepatitisB Completed all for age	09/09/2013 Enrolled 02/23/2009										
Faber, Marcus 09/19/2009 HepatitisB Completed all for age	09/09/2013 Enrolled 09/19/2009										

Current Page No.: 1 Total Page No.: 1+ Zoom Factor: 75%