![Early Learning Program - Puget Sound Educational Service District (psesd - excellence & equity in education)]

Early Learning Center Directors Meeting

June 11, 2015 – 9am to 12pm

Cedar/Duwamish/Nisqually conference rooms

Time	Topic	Presenter
AGENDA		
9:00-10:15	**PLC – Professional Learning Plans** ***Bring Data Reports – See Pre-Meeting Action Item Below**	Facilitators
10:15-10:30	**Break**	
10:30-11:30	**Site Support** *** Collecting Center Director Input – See Discussion Questions on Following Page**	Nathalie Jones
11:30-12:00	**Program Updates** • Staff transitions • Curriculum implementation • PSESD summer work & what to expect in the fall	Julie Rolling Merri McBride Talena Dixon
12:00-1:00	**Lunch meeting for Head Start Directors** • HS Eligibility Final Rule – Effective March 12, 2015 - provides a roadmap for programs on how to determine eligibility; describes documents program may accept to prove eligibility; and, require programs to retain records and to train staff. • Re-competition	Gene Gousie Gene & Melissa Laramie
12:00-1:30	**Learning Labs**	

*Pre-Meeting Action Items:

*TS GOLD Reports for Professional Learning Conversation:

1. We will look at objectives within **one priority domain that you identify before the meeting.**, We will review Fall and Spring TS GOLD data during the PLC and connect it to Professional Learning Plans. To prepare, please:
    a. Look at domain-level reports from **Fall 2014 and Spring 2015** for each of your sites for all domains/all children
    b. Before the meeting, identify where there has been **the least progress** in reducing the % of children below expectations (i.e. **smallest decrease** in this percentage from Fall to Spring)
    c. For the meeting, bring **objective-level reports for this ONE domain (**where there has been least progress in the % of children below expectations)to focus on this area of need.
    d. For the selected objective-level report, **bring reports for each site** for:
        i. All children
        ii. Hispanic children
        iii. Non-Hispanic children
        iv. Children with unspecified ethnicity

It is important that you bring the Objective-level reports to get as much as possible out of the PLC. Step-by-step instructions on how to run the Snapshot reports are [available here](#). Generating reports in TS GOLD can be very slow – you should allow 15 minutes or longer for each report to generate. You might run reports while you are working on something else that is not on the computer to allow this time. If you are NOT able to generate your reports, please contact your PLC facilitators so they can help ensure ou have the reports you need for the PLC.

If you have any questions about how to run the report, please contact your Regional Education Coordinator or Nathalie Jones, Data Manager, at njones@psesd.org, or 425-917-7719.

*Regional Team Site Support Discussion with Center Directors:

Frame: **What are the givens, or the things that we cannot change?**
The goals of the regional model are to:
- Improve outcomes for children and families
- Align PSESD support to geographic/programmatic regions
- Build subcontractor capacity to develop and maintain high-quality systems and deliver high-quality services
- Develop Educational Leadership of Center Directors/Coordinators in 7 areas:
  1. Providing **oversight and support for the school readiness goals process**
  2. Managing **personnel, including staff supervision and support**
  3. Supporting staff **professional learning**
  4. **Monitoring compliance** with performance standards
  5. **Using data** to inform planning and practice
  6. **Following up on emerging issues**, including those identified at your center and those identified by PSESD
  7. Providing **administrative and operational oversight**

Discussion Questions: **Where can we make changes or improvements?**
We are requesting your candid input on how site support is or isn't helping Center Directors to develop your leadership and systems in the seven areas above. We are asking for your input on both ongoing/general site support as well as the formal site support meetings/conference calls that are scheduled on a regular basis.

Ongoing/General Site Support
- Given the goals of the regional model:
  o What has worked well about site support over the past two years?
  o What has not been helpful? **How can we improve?**
  o What would it look like to have a "we do" (rather than "I do" or "you do") approach to achieving the goals of the regional model?

Site Support Meetings/Conference Calls
- Given the goals of the regional model:
  o What has worked well about the site support meeting/call structure and approach over the past two years?
  o What has not been helpful? **How can we improve?**

- What would it look like to have site support meeting/call structure and approach support a "we do" (rather than "I do" or "you do") approach to achieving the goals of the regional model?

Reminder: Please bring your wireless capable device to all Center Director meetings

Next Meeting: Thursday, Sept 10th – 9am to 12pm
This will be the first meeting of the new program year