

PSSED Early Learning Program: Running the Snapshot Report in Teaching Strategies GOLD

The Snapshot report in TS GOLD displays child outcomes data at a given time. You can look at the data by domain, objective, and dimension and can also look at specific demographic information. You should use this report to assess your Checkpoints data and set, monitor, and adjust site-level school readiness goals.

- Log into www.teachingstrategies.com for your Head Start, ECEAP, and/or Early Head Start program (you may have different usernames and passwords for the two different accounts (Head Start/EHS or ECEAP)).
- Click on the GOLD icon on the upper left side of your screen.

To access the Snapshot report, 1) Hover over Reports tab

The screenshot shows the Teaching Strategies GOLD administrator interface. The top navigation bar includes tabs for ADMINISTRATION, DOCUMENTATION, CHECKPOINT, PLANNING, COMMUNICATION, and REPORTS. The REPORTS tab is highlighted, and a dropdown menu is open, showing options like Widely Held Expectations, Performance and Growth, Growth, Alignment, Individual Child, Snapshot, Forms, Interrater Reliability, Professional Development Courses, OSEP, Comparative, and Goals. The main content area is titled "Snapshot Report" and contains configuration options for Standards and Measures, Sites, Classes, and Children, Demographics, Checkpoint Period, Format, and Charts & Graphs. A woman in a blue skirt is visible in the bottom left corner of the interface.

2) Click "Snapshot"

3) Set Report Parameters, per below

4) For setting and monitoring school readiness goals, start with all domains. Click the “+” next to Standards and Measures to Expand Select domains (“GOLD Areas of Development and Learning”) Social Emotional, Physical-Gross Motor, Physical – Fine Motor, Language, Cognitive, Literacy, Mathematics (deselect all others)

5) Keep the default settings for Children and Demographics (including “Excluding Archived”)

7) Select Checkpoint period (e.g. Fall 2014, Winter 2015) and include children only with Finalized Checkpoint levels

8) Click the “+” next to Format to expand

- Under “Overview”, select “Profile of Children Included in the Report”
- Uncheck both options for “Appendix”

9) Keep the default settings for Charts and Graphs

10) Select Report format (PDF for easy printing; Excel for the most flexibility to work with the data in different ways)

***** Pre-meeting work for February Center Director PLC *****

1) Per the above instructions, run Domain-Level Reports for Fall 2014 and Winter 2015 and identify:

- Where there is the most progress on the % of children below expectations (i.e. biggest change in this percentage from Fall to Winter)
- Where there is the least progress in the % of children below expectations (i.e. smallest change in this percentage from Fall to Winter)

2) Determine the domain where you want to look deeper – either the one where there has been the most or least progress in % of children below expectations, depending on if you want to focus in on an area of improvement, or an area of ongoing need

3) For this domain, run an objective-level report for Fall 2014 and Winter 2015 for:

- All children
- Hispanic children
- Non-Hispanic children
- Children with unspecified ethnicity

For Step 3, see objective-level report instructions that follow

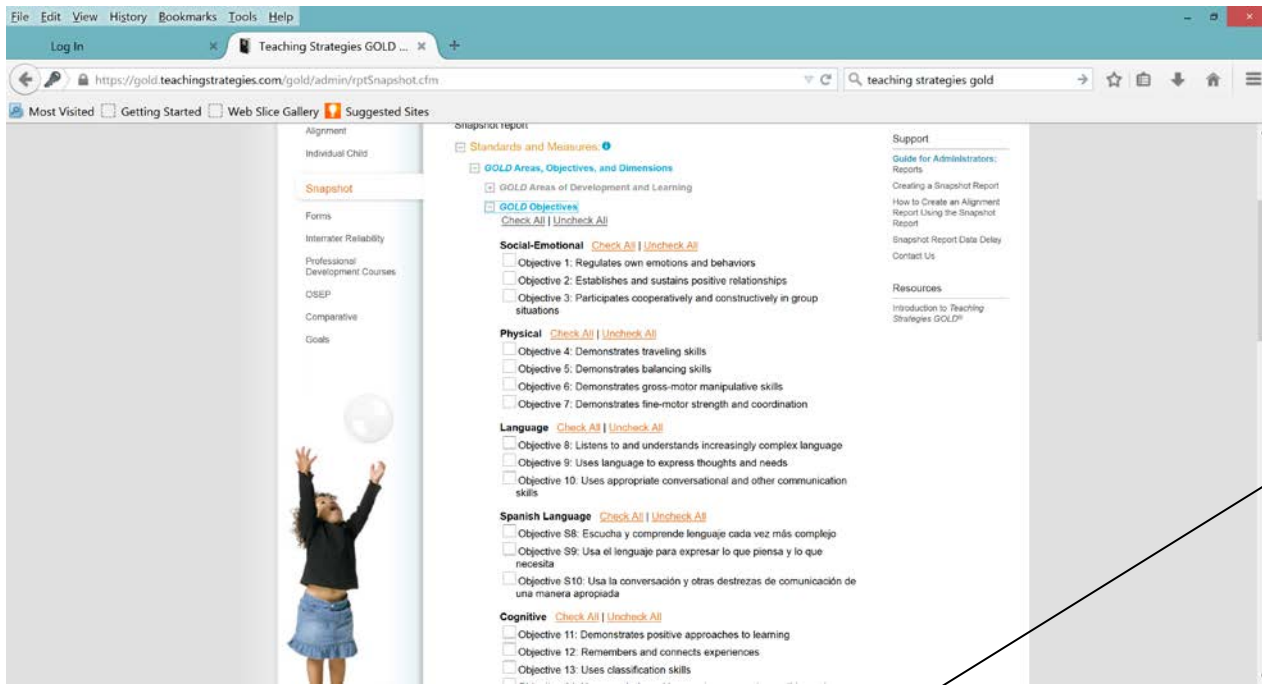
11) To run the report **by Objective** (e.g. for Math), click “Uncheck all” and select your desired domain (e.g. Mathc), then click the **minus sign** next to GOLD Areas of Development and Learning and to hide the list of domains

12) Click the **plus sign** by GOLD Objectives to display the list of objectives

The screenshot shows the 'Snapshot Report' configuration page in the Teaching Strategies GOLD system. The page is titled 'Snapshot Report' and includes instructions: 'Click the plus sign (+) next to any of the sections below to change the settings for the Snapshot report'. The main content area is organized into several expandable sections:

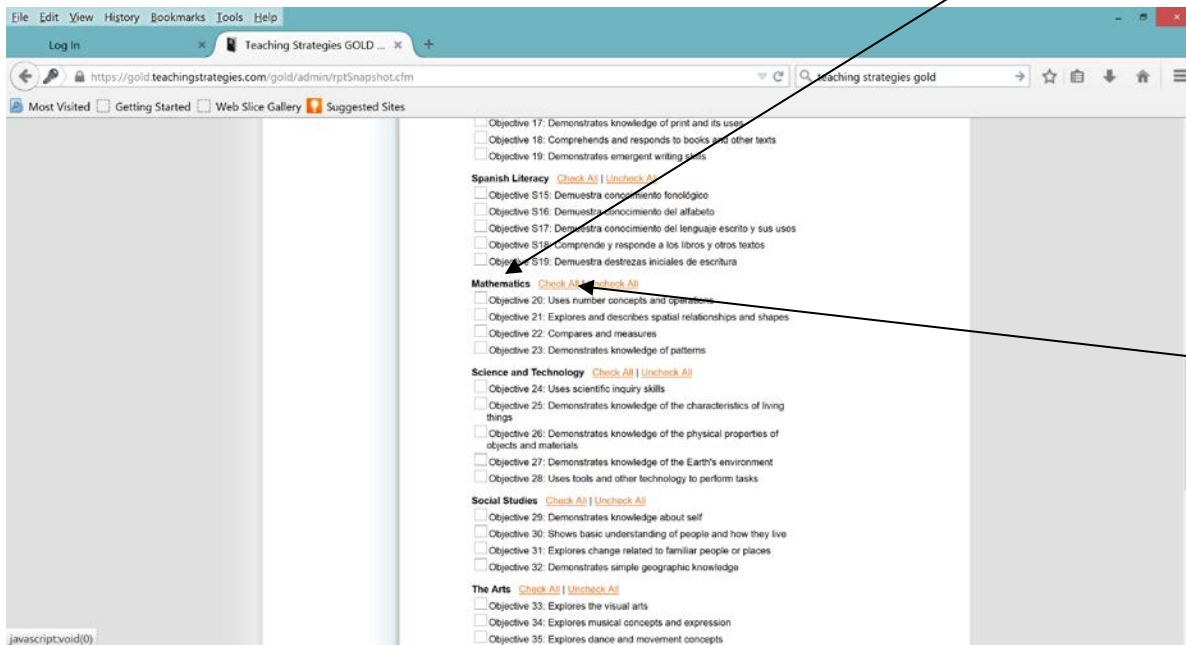
- Standards and Measures:** Includes 'GOLD Areas of Development and Learning' (expanded) with a 'Check All | Uncheck All' link. Under this section, there are checkboxes for Social-Emotional, Physical - Gross Motor, Physical - Fine Motor, Language, Spanish Language, Cognitive, Literacy, Spanish Literacy, Mathematics, Science and Technology, Social Studies, The Arts, and English Language Acquisition.
- GOLD Objectives:** A section that is currently collapsed.
- GOLD Dimensions:** A section that is currently collapsed.
- Other Standards and Measures:** A section that is currently collapsed.
- Sites, Classes, and Children:** Includes 'All Active (Excluding Archived)'. This section is expanded.
- Demographics:** Includes 'All Demographics Selected'.
- Checkpoint Period:** Includes 'Winter 2014/2015 (Only Finalized Checkpoint Levels)'. This section is expanded.
- Format:** Includes 'Organization Name: DELECEAP', 'Profile of Children Included in this Report', and 'Appendix: Report Criteria'.
- Charts & Graphs:** Includes 'Show Summary by Programs, Sites, Classes and Children', '* GOLD Standards and Measures only', and '* Not available for Science and Technology, Social Studies or The Arts'.

At the bottom of the page, there are three buttons: 'VIEW AS HTML', 'VIEW AS PDF', and 'VIEW AS EXCEL'. The footer contains links for 'Home | Help | Contact Us | System Requirements | Privacy Policy' and copyright information: '© 2005-2014, Teaching Strategies, LLC'.

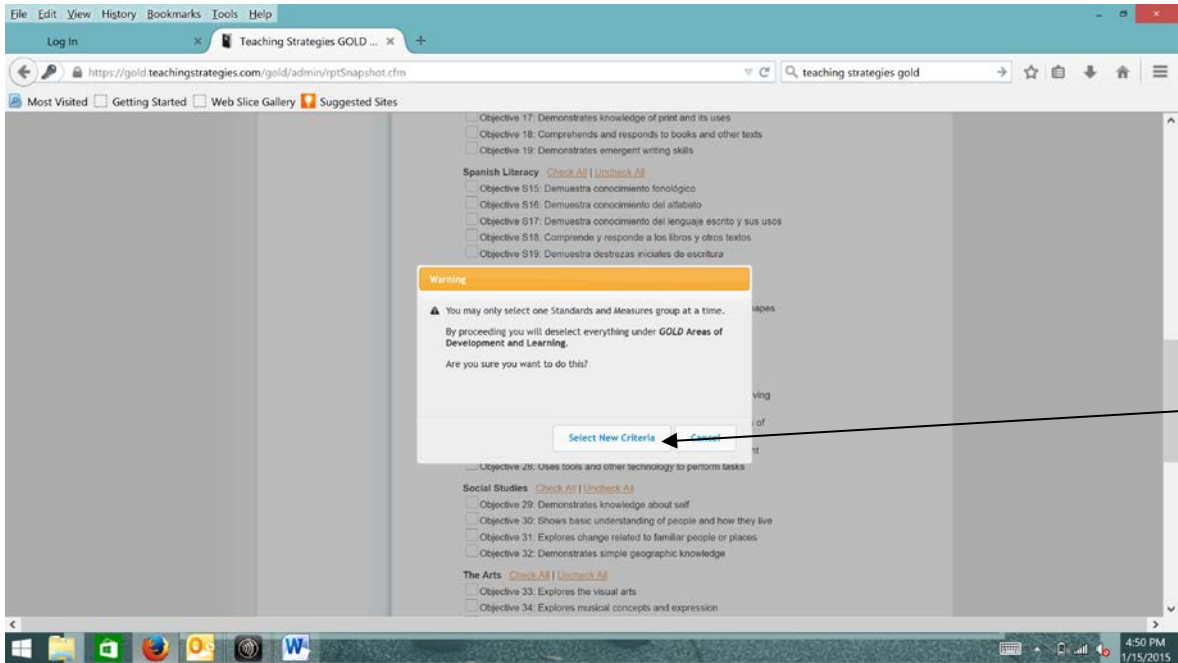


13) When all objectives are displayed, scroll down

to the Domain(s) for which you want to pull the Objective-level report (e.g. Math)

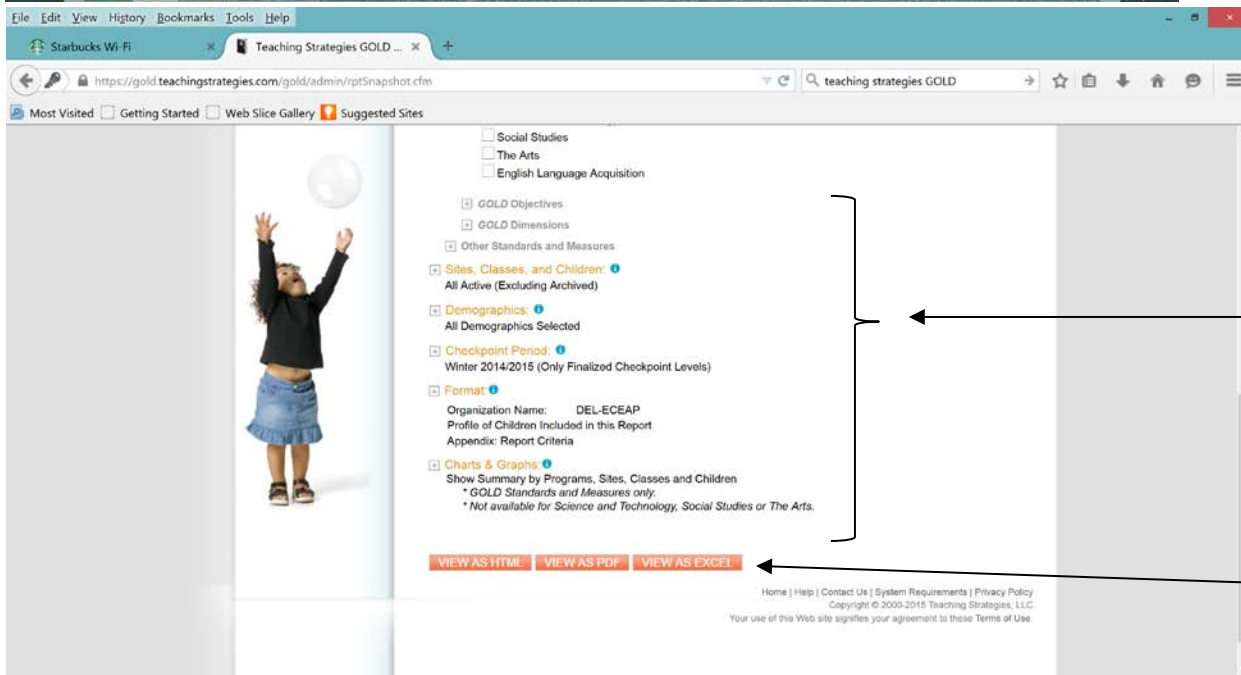


14) Click "Check All" to select all Objectives for the selected domain(s)



15) You will get a “Warning” message about changing your report criteria; click

“Select New Criteria”



16) Make sure other criteria are set-up as you want them (see page 2)

17) Run reports for Fall and Winter for ALL Children

18) To run Fall and Winter reports disaggregated by Ethnicity, Expand Demographics and run three separate reports:

- Select Hispanic
- Select NonHispanic
- Select Unspecified Ethnicity

19) Click desired report format to review report